

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

9 July 2019

Present: Councillor Hayfield in the Chair

Councillors Gosling, D Humphreys, Jenns and Parsons

1 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

2 Update Report on Human Resources Issues

The Corporate Director – Resources summarised the work done by the Human Resources team in 2018/19 and highlighted work to be undertaken in 2019/20. Details of the sickness levels for the period of April 2018 to March 2019 and some further information on action taken in managing absence were provided.

Resolved:

That the report be noted.

3 Alcohol, Drugs and Substance Misuse Policy and Procedure

The Corporate Director – Resources advised Members of the background to the new policy on Alcohol, Drugs and Substance Misuse and recommended the adoption of the policy for the Council.

Resolved:

That the Alcohol, Drugs and Substance Misuse Policy and Procedure be adopted.

4 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

5 Housing Maintenance Service – Team Changes

The Director of Housing provided information about the Housing Maintenance Service and proposed changes to enhance the team's ability to deliver it.

Resolved:

- a That an additional Maintenance Surveyor be appointed subject to job evaluation;**
- b That the role of Contract Administrator be added to the Housing Maintenance Structure subject to job evaluation; and**
- c That a market supplement be considered for the role of Plumber to assist with recruitment.**

Colin Hayfield
Chairman