

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

13 November 2017

Present: Councillor D Wright in the Chair

Councillors Chambers, Davey, Davis, N Dirveiks, Hayfield, Henney, Jenns and Lea

Apologies for absence were received from Councillors Moss, Simpson (Substitute Councillor Hayfield) and Waters (Substitute Councillor Jenns).

Councillor Symonds was also in attendance.

#### 40 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Hayfield declared a non-pecuniary interest in Minute No 54, Review of Private Sector Housing Team, by reason of being Chair of Special Sub-Group and took no part in the discussion or voting thereon.

#### 41 **Minutes of the Resources Board held on 5 September 2017**

The minutes of the meeting of the Board held on 5 September 2017, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

#### 42 **Capital Programme 2017/18 Period 6 Update**

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2017/18 Capital Programme in terms of expenditure up to the end of September 2017.

#### **Resolved:**

**That the progress made against the 2017/18 Capital Programme be noted.**

#### 43 **General Fund Budgetary Control Report 2017/18 – Period Ended 30 September 2017**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2017 to 30 September 2017. The 2017/18 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

**44 Housing Revenue Account Budgetary Control Report 2017/18 – Period Ended 30 September 2017**

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 30 September 2017.

**Resolved:**

**That the report be noted.**

**45 Internal Audit – Performance for Second Quarter 2017-18**

The Deputy Chief Executive reported on the progress of the Council's Audit function against the agreed plan of work for 2017-18.

**Resolved:**

**That the report be noted.**

**46 Coleshill Town Council – CASPER Request for Financial Assistance**

The Assistant Director (Streetscape) presented a request from Coleshill Town Council to utilise the site of the former automatic public toilet on High Street, Coleshill, for an Art Space along with a capital funding contribution to the project and revenue support for the ongoing use by the public of the toilets in the Town Hall building.

**Resolved:**

- a That an annual licence for Coleshill Town Council in relation to the land on High Street, Coleshill on which the automatic public toilet was previously sited be granted;**
- b That the request for a level of annual revenue support from North Warwickshire Borough Council to Coleshill Town Council in respect of ongoing public convenience provision be refused.**
- c That the request for a level of capital support from North Warwickshire to the CASPER art project be refused.**

**47 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2017**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to September 2017.

**Resolved:**

**That the report be noted.**

**48 Treasury Management Update 2017/18**

The Deputy Chief Executive reported on the Treasury Management activity for the period up to the end of September 2017.

**Resolved:**

**That the Treasury Management activity for the period up to the end of September 2017 be noted.**

**49 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**50 Procurement of a Replacement Revenues and Benefits System**

The Assistant Chief Executive (Community Services) provided information to the Board in relation to the recommendations resulting from the completion of the next stage of the shared service work plan to undertake a project to evaluate the estimated cost and anticipated business benefits of moving to a common ICT platform.

**Recommended to the Executive Board**

- a That the decision to procure the CIVICA Revenues and Benefits System for the reasons outlined in the report be approved; and**
- b The proposal to use earmarked reserves held to progress the business case that will deliver a revenue saving of £50,000 per annum from April 2019 onwards**

**which will be a contribution towards the Councils overall savings strategy be agreed.**

**51 Request to Lift Covenant in Kingsbury**

The Assistant Director (Housing) provided information about a request from a group of residents at Kingsbury to lift the covenant to allow development of the White Swan Public House Car Park.

**Resolved:**

**That the request from a group of residents at Kingsbury to lift the covenant to allow development of the White Swan Public House Car Park be declined.**

**52 Request to Purchase Land in Polesworth**

The Assistant Director (Housing) set out a request to purchase a piece of land at the rear of Coronation Avenue, Polesworth.

**Resolved:**

**That the request to purchase the land at Coronation Avenue, Polesworth as set out in Appendix A of the report of the Assistant Director (Housing) be declined.**

**53 Land at Birchley Heath**

The Assistant Director (Housing) informed the Board about the condition of the access road outside The Rookery, Birchley Heath and Members were asked to consider the future repairing responsibilities.

**Recommended:**

**That the condition of the road be acknowledged and the Assistant Director (Housing), in consultation with the Chairman of Resources Board, seek legal advice regarding the Council's responsibilities.**

**54 Review of Private Sector Housing Team**

The Assistant Director (Housing) sought Member approval for a restructure of the Private Sector Housing Team.

**Recommended to the Special Sub-Group**

**That the restructure of the Private Sector Housing Team, outlined in the report of the Assistant Director (Housing) be approved.**

**55 Irrecoverable Local Taxation**

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write-offs in accordance with the write-off policy agreed by the Resources Board on 23 May 2016.

**Resolved:**

- a That the write off of a balance over £5,500 totalling £12,832.31 in respect of unpaid Non Domestic Rates, as outlined in Appendix A of the report of the Assistant Chief Executive (Community Services), be noted; and**
- b That the total amount of write-offs summarised in Appendix B of the report of the Assistant Chief Executive (Community Services) be noted.**

D Wright  
CHAIRMAN