

AGENDA

and

MINUTES of BOARDS and COMMITTEES

**to be considered at the meeting of
the Council to be held at**

**THE COUNCIL HOUSE
ATHERSTONE**

on

28 September 2022

at

6.30pm



North Warwickshire Borough Council

Steve Maxey BA (Hons) Dip LG Solicitor
Chief Executive

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Date : 20 September 2022

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone on Wednesday, 28 September 2022 at 6.30pm.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

“That the minutes of the Meeting of the Council held on 22 June 2022 and the minutes of the Special Council Meetings held on 13 July and 14 September 2022 be approved as a correct record”.
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No 7.
- 7 To receive and consider the minutes and notes of the meetings of the

Taxi and General Licensing Committee – 24 June 2022 and Alcohol and Gambling Licensing Committee – 18 July 2022 (Pages 38 – 46)

circulated herewith and to make the necessary Orders thereon.

- 8 To receive and consider the minutes and notes of the meetings of the
Planning and Development Board – 4 July, 1 August and 7 September 2022 (Pages 47 to 56).
circulated herewith and to make the necessary Orders thereon.
- 9 To receive and consider the minutes and notes of the meetings of the
Special Sub-Group - 5 July 2022 (Page 57).
circulated herewith and to make the necessary Orders thereon.
- 10 To receive and consider the minutes and notes of the meetings of the
- a **Executive Board** – 20 July (Pages 58 to 60).
circulated herewith and to make the necessary Orders thereon.
To receive and consider the recommendations of the meeting of the
- b **Executive Board** – 20 July 2022 - **Annual Governance Statement** – (Appendix 1)
That the Annual Governance Statement for 2021/22 be approved.
- c **Executive Board** – 20 July 2022 – **Budgetary Control Report 2022/23 Period Ended 30 June 2022** (Appendix 2)
That the Budgetary Control Report 2022/23 Period Ended 30 June 2022 be noted.
circulated herewith and to make the necessary decisions thereon.
- 11 To receive and consider the minutes and notes of the meeting of the
Resources Board –6 September 2022 (Pages 61 to 62)
circulated herewith and to make the necessary Orders thereon.
- 12 To authorise the Chief Executive, in accordance with Article 11.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council, including any passed during part of the meeting which is held in private.

13 **Exclusion of the Public and Press**

To consider whether, in accordance with Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12 A to the Act.

- 14 To receive and consider the confidential extract of the minutes and notes of the

Planning and Development Board – 4 July 2022 (Page 64)

circulated herewith and to make the necessary Orders thereon.

- 15 To receive and consider the confidential extract of the minutes and notes of the

Executive Board – 20 July 2022 (Page 65)

circulated herewith and to make the necessary Orders thereon.

Yours faithfully

A handwritten signature in grey ink, consisting of a series of loops and a long horizontal stroke.

Chief Executive

**MINUTES OF THE ANNUAL MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON WEDNESDAY 22 JUNE 2022**

Present: Councillor A Clews in the Chair

Councillors Bell, Chambers, D Clews, Davey, Deakin, Farrow, Gosling, Hancocks, Hayfield, D Humphreys, M Humphreys, Jarvis, Jenns, Jordan, McLauchlan, Moss, Osborne, Parker, Parsons, H Phillips, O Phillips, Reilly, Rose, Simpson, S Smith, Symonds, A Wright and D Wright.

Apologies for absence were received from Councillors Dirveiks, Macdonald, Morson, Singh and L Smith.

Former Borough and Atherstone Town Councillor Martin Davis had sadly died recently. The Mayor and Members paid tribute to him and Councillors and Officers observed a moment's silence.

12 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

13 Minutes of the Meeting of Council held on 4 May 2022

The minutes of the Meeting of the Council held on 4 May 2022 were approved as a correct record and signed by the Mayor.

14 Mayor's Announcements

The Mayor announced:

- That he and the Mayoress had attended the Queen's Diamond Jubilee celebrations held recently in the Market Square in Atherstone and Coleshill and thanked all those involved in the organisation of these events for all their hard work;
- That he and the Mayoress had attended the Soccer Aid event held in Polesworth on Saturday, 18 June 2022 organised by Councillor Hancocks and other volunteers; and
- That he would be hosting a Charity Quiz Night on Thursday, 7 July 2022 at Atherstone Sports Club, Ratcliffe Road, Atherstone.

15 Questions Pursuant to Standing Order No 7

None were received.

16 Minutes of Planning and Development Board – 9 May and 6 June 2022

It was proposed by Councillor Simpson, seconded by Councillor Hancocks and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 9 May and 6 June 2022 be approved and adopted.

17 Minutes of Special Sub-Group – 10 May 2022

It was proposed by Councillor D Clews seconded by Councillor Symonds and

Resolved:

That the minutes of the meetings of the Special Sub-Group held on 10 May 2022 be approved and adopted.

18 Minutes of the Local Development Framework Sub-Committee – 25 April and 23 May 2022

It was proposed by Councillor Reilly, seconded by Councillor Simpson and

Resolved:

That the minutes of the meetings of the Local Development Framework Sub-Committee held on 25 April and 23 May 2022 be approved and adopted.

19 Minutes of the Community and Environment Board – 16 May 2022

It was proposed by Councillor Bell, seconded by Councillor M Humphreys and

Resolved:

That the minutes of the meeting of the Community and Environment Board held on 16 May 2022 be approved and adopted.

20 Minutes of the Executive Board – 13 June 2022

It was proposed by Councillor D Wright, seconded by Councillor Symonds and

a Resolved:

That the minutes of the meeting of the Executive Board held on 13 June 2022 be approved and adopted;

b That the contents of the External Auditors' Report be noted;

- c That the Pay Policy Statement 2022/23 be adopted; and
- d That the Water Orton Neighbourhood Plan for North Warwickshire be adopted.

21 **Minutes of the Resources Board – 20 June 2022**

It was proposed by Councillor Symonds, seconded by Councillor Moss and

Resolved:

- a That the minutes of the meeting of the Resources Board held on 20 June 2022 be approved and adopted; and
- b That the Annual Treasury Report for 2021/22 be approved.

22 **Common Seal**

It was proposed by Councillor D Wright and seconded by Councillor Simpson and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any Orders, Deeds and Documents as necessary to give effect to the decisions of the Council, including any passed during part of the meeting which is held in private, in accordance with Article 11.05 of the Articles of the Constitution.

23 **Notice of Motion**

The Mayor was satisfied that the Motion was submitted prior to the deadline within the Council's Standing Orders and should therefore be considered at the meeting as a matter of urgency in accordance with the usual practice for Motions submitted by Members.

The following Notice of Motion was proposed by Councillor Gosling and Seconded by Councillor D Clews:

“This Council recognises the serious impact which the cost-of-living crises is having on the well-being and quality of life for many of our residents, and in particular our lower income households.

In order to respond to this crises, we propose that the Borough Council establish an all-party working group and convene a multi-agency conference to examine what steps can be taken to help residents, to coordinate our approach and prevent harm to our most vulnerable residents.”

It was proposed by Councillor Bell and Seconded by Councillor D Wright that the Notice of Motion be amended to read:

This Council recognises the good work being undertaken by North Warwickshire Borough Council and its partners in respect of the increased cost of living and its

impact on the wellbeing and quality of life for many of our residents and in particular our lower income households.

In order to respond to this crisis, we propose that the Borough Council establish an all-party information session which sets out the work currently being undertaken and seeks ideas on what more can be done.

Under Standing Order 19c it was proposed by Councillor Deakin and seconded by Councillor Gosling that the debate be adjourned.

It was proposed by Councillor D Wright and Seconded by Councillor Farrow that the Notice of Motion be amended to read:

This Council recognises the good work being undertaken by North Warwickshire Borough Council and its partners in respect of the increased cost of living, and its impact on the wellbeing and quality of life for many of our residents and in particular our lower income households.

In order to respond to this crisis, we propose that the Borough Council establish an all-party working group and convene a multi-agency meeting to examine what steps can be taken to help residents, to coordinate our approach and present harm to our most vulnerable residents.

Upon being put to the meeting the Mayor declared the Motion to be carried.

24 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

25 **Confidential Extract of the Minutes of the Planning and Development Board – 9 May and 6 June 2022**

It was proposed by Councillor Simpson, seconded by Councillor Gosling and

Resolved:

That the confidential extract of the minutes of the meetings of the Planning and Development Board held on 9 May and 6 June be approved and adopted.

26 Confidential Extract of the Minutes of the Executive Board – 13 June 2022

It was proposed by Councillor D Wright, seconded by Councillor Symonds and

Resolved:

That the confidential extract of the minutes of the of the Executive Board held on 13 June 2022 be approved and adopted.

27 Confidential Extract of the Minutes of the Resources Board – 20 June 2022

It was proposed by Councillor Symonds, seconded by Councillor D Wright and

Resolved:

That the confidential extract of the minutes of the meeting of the Resources Board held on 20 June 2022 be approved and adopted.

**Chairman of the next ensuing meeting
of the Council**

**MINUTES OF THE SPECIAL MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON WEDNESDAY 13 JULY 2022**

Present: Councillor T Clews in the Chair.

Councillors Bell, D Clews, Davey, Farrow, Hayfield, D Humphreys, M Humphreys, Jarvis, Jordan, McLauchlan, Morson, H Phillips, O Phillips, Singh, L Smith, S Smith, Symonds and D Wright.

Apologies for absence were received from Councillors Chambers, Dirveiks, Hancocks, Jenns, Macdonald, Moss, Osborne, K Parker, Parsons, Reilly, Rose, Simpson and A Wright.

28 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

29 Admission as Honorary Aldermen of the Borough of North Warwickshire

It was proposed by Councillor D Wright, seconded by Councillor H Phillips and unanimously **RESOLVED**:

“That pursuant to Section 249 of the Local Government Act 1972, the Borough Council of North Warwickshire has today determined to admit Les Forsyth, Peggy Hall, Reg Place, Joan Lea, Ray Sweet and the late Ann Lewis as Honorary Aldermen of the Borough of North Warwickshire, in recognition of the eminent service they have rendered to the people of North Warwickshire through the performance of their duties as Members of the Borough Council.

30 Admission as Honorary Aldermen of the Borough of North Warwickshire of Les Forsyth, Peggy Hall, Reg Place, Joan Lea, Ray Sweet and the late Ann Lewis

Les Forsyth, Ray Sweet and Joan Lea took the Declaration of Honorary Alderman and were presented with certificates by the Mayor.

The daughter of the late Ann Lewis was presented with a certificate by the Mayor.

The Roll of Honorary Alderman was attested by the Mayor and Chief Executive.

Reg Place and Peggy Hall were unable to attend the ceremony and arrangements would be made for them to take the Declaration of Honorary Alderman and be presented with a certificate in due course.

Chairman of the next ensuing meeting of the Council

**MINUTES OF THE EXTRAORDINARY MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON WEDNESDAY 14 SEPTEMBER 2022**

Present: Councillor T Clews in the Chair.

Councillors Bell, Chambers, D Clews, Davey, Dirveiks, Farrow, Gosling, Hancocks, D Humphreys, M Humphreys, Jordan, McLauchlan, Morson, Osbourne, K Parker, M Parker, Reilly, Rose, Singh, S Smith, Symonds, and D Wright.

Apologies for absence were received from Councillors Hayfield, Jarvis, Jenns, L Smith, Macdonald, Parsons, H Philips, O Phillips, Simpson and A Wright.

31 Death of Her Late Majesty Queen Elizabeth II

It was proposed by Councillor D Wright, seconded by Councillor Gosling and **RESOLVED:**

- i That the Council expresses its sorrow at the passing of Her Late Majesty Queen Elizabeth II;**
- ii That heartfelt sympathy of the Council be extended to His Majesty King Charles III and to members of the Royal Family; and**
- iii That the accession of His Majesty King Charles II be welcomed; and**
- iv That standing orders be suspended to allow members of the public to speak.**

Chairman of the next ensuing meeting of the Council

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
TAXI AND GENERAL
LICENSING COMMITTEE**

24 June 2022

Present: Councillor Jenns in the Chair

Councillors D Clews, Farrow, M Humphreys, Jordan,
McLauchlan, Moss, Osbourne, S Smith and A Wright,

Apologies for absence were received from Councillors
Hancocks, Macdonald and Parker.

1 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

**2 Local Government (Miscellaneous Provisions) Act 1976 – Fixing of Fares
– Hackney Carriages**

The Chief Executive asked the Committee to consider a request from the taxi
trade for an increase in fares.

Resolved:

- a That the Committee allow an increase in Hackney Carriage fares as set out in the proposed table of fares contained in the report; and**
- b That if objections to any agreed increase are received within the statutory period and not withdrawn, those objections be considered by a Sub-committee of this committee.**

A Jenns
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE ALCOHOL AND GAMBLING LICENSING COMMITTEE

18 July 2022

Present: Councillor D Clews in the Chair

Councillors Farrow, Hancocks, M Humphreys, Jordan,
McLaughlan, O Phillips, Rose and S Smith

Apologies for absence were received from Councillors Jenns,
Macdonald, Moss, Osbourne, Parker and A Wright.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2 **Minutes**

The minutes of the meeting held on 25 January 2022, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 **Application to Review a Premises Licence Hearing – The Coach Hotel, Coleshill**

The Committee considered an application by Mr Dean Poulton dated 25th May 2022, to review the Premises Licence for the Coach Hotel, stating that the licensing objectives in the Licensing Act 2003 had been undermined in the following ways:

1. the prevention of crime and disorder - The premises heightens crime and disorder. Every evening as people leave there always ends up being fighting, smashed bottle in the street and excessive noise. Calling the police when a fight ensues is never carried out by the Coach Hotel. The police can confirm when there is a problem they are just thrown out onto the street for them to deal with off their premises. One customer leaving the Coach Hotel threw a bottle at my property, smashing a tile and a window. The town council are happy to obtain photos from their security camera of this. Cars of people who attend the coach, park on double yellow lines and have no care for others.
2. public safety - the locals do not feel safe around the Coach Hotel or the people that gather in this establishment. Many locals who they cross the road to avoid passing this place in fear. The 'B46 Updates' on Facebook mention a number of times the smashed bottles or glasses in the road and footpaths which is a hazard to their dogs and children.

3. prevention of public nuisance - is probably most significant point in this review, if a survey was done from the local residents, there wouldn't be many in support of this establishment. It has for many years been associated with all the problems in the town. I spoke with the police, the MP and town council and they are all aware of its presence and problems.
4. the protection of children from harm - Whilst I hope people that attend are above age and the issues arise late in the day, I would not like to bring up children in this area through fear of what happens on and around this premises.

A number of representations were received during the 28 day period allowed under the Act, copies of which were received and considered by the Committee, both stating that there were issues at the premises which undermined the licensing objectives, and in support of the Coach Hotel.

At the hearing the premises licence holder was represented by Duncan Craig, barrister, who was accompanied by Antoin McGroaty, Designated Premises Supervisor and Leo McGroaty Managing Director of Briskland Limited.

The following persons who made representations were present:

Sergeant Oakley and Sergeant Wrighting, Warks Police

Caroline Symonds, on behalf of Coleshill Town Council,

Vanessa Broadway

Georgina Twist

Ken Dicken

Dale Glastonbury, @ the Café on the Hill

The report was presented by David Dyde, Licensing Officer, who set out the background to the application.

The hearing was conducted in accordance with the Council's Procedure for Licensing Hearings.

The applicant was not present so Sergeant Oakley presented the police representation first, which can be summarised as follows:

There have been 13 incidents at the premises in the 15 months prior to the review. On the previous review in 2018 since serious incidents had occurred, the Council added further conditions to the licence.

He referred to the Table on Page 18 of the police representation which showed that there had been more incidents reported to the police which were connected to the Coach than to any other pub in Coleshill Town Centre. He also took members through the table on pages 15 and 16 which showed the history of the incidents.

Sergeant Oakley stated that the website for the Coach indicates that it is open until 1.00 a.m. which is a breach of the licence conditions. The police proposed that the premises should have the conditions on its licence amended to close one hour earlier as this would lessen the impact of these incidents on the community.

Members and Mr Craig asked Sergeant Oakley questions, the responses to which can be summarised as follows:

He had not told the Coach about the problem with its website. A lot of police time has been spent responding to call outs to the premises,

particularly on Friday and Saturday. If a phone call is made to the police reporting a fight, the call would be recorded by the police as relating to a fight even if, when they attended there was no evidence found of a fight. Most calls to the police were from neighbours, 2 from ambulance crews, 1 from West Midlands Police and one from the Coach itself. When police attended in relation to some incidents, no evidence of offences was found. There are other licensed premises nearby which may contribute to the issues. The views of neighbours who support the Coach were as important as those who oppose it. No bodycam footage was produced in relation to an incident on which the police attended. There was an arrest at the Coleshill Hotel in December following a fight which did not result in a review application. For the size of the Town, the Coach had a disproportionate number of call outs. CCTV would be available from Coleshill Town Council in relation to the incidents outside the premises however, this had not been obtained.

Councillor Symonds then presented the representation on behalf of the Town Council and, in summary, stated the following:

Many issues have been raised locally with the Town Council regarding the Coach and have reported a lot of disruption because of incidents there; they say they receive no response from those who run the premises. The DPS previously made an effort but this has come to nothing. The Town Council supported the planning application by the Coach as they believed it would change the character of the premises. It is not just local residents who have issues, often the road is blocked.

In summary, Councillor Symonds responded to questions as follows:

The CCTV which showed the whole of the High Street had not been served and it may have helped. She had not seen all the representations made by others but had been contacted by concerned residents – it is not common for people to contact Councillor when they are happy with something. Complaints were sent to the Clerk who made the representation on the Council's behalf. The Town Council supports local businesses however, she had not seen the documents regarding the planning application. She spoke to the DPS before the last review. It helps if the DPS engages with the public.

Vanessa Broadway then presented her representation which can be summarised as follows:

She lives next door to the Coach Hotel and cannot use her garden at time due to noise and the smell of drugs being smoked. Glasses have been thrown over her wall. Her gateway has been used as a toilet by people who she has then witnessed returning to the Coach Hotel.

Customers park their cars on her drive and block access; when she asks them to move she has been threatened. She has seen fights outside the Coach Hotel as late as 1.00 a.m. She believes Town Council CCTV would show evidence of these things. She said she had raised issues with the DPS and his father and they were rude to her.

In summary, Ms Broadway responded to questions asked by members and the other parties as follows:

She has been to the premises 7 or 8 times to speak about issues; door staff told her that it was not their problem and the DPS said he knew whose car was blocking her drive but they would be finished soon. The Coach

Hotel staff are aware about the bottles and glasses being thrown into her garden.

On behalf of the premises licence holder Mr Craig stated, in summary, the following:

The Committee were shown of CCTV footage which allegedly showed the review applicant throwing a glass into the foyer of the Coach Hotel which broke leaving glass littering the floor around the entrance. Other footage showed the DPS taking noise level readings whilst music was played both, inside when the level was approximately 85 dB; then in the street where the reading was approximately 58 dB, reducing to 49 as he walked away. Another clip showed comparative noise readings in the street during the morning when the reading was around 64 dB.

The applicant threw the glass in the premises 3 days after the application was made. Applications of that nature should be made in good faith. There was no evidence to back up anything the application said. Representations were made by many showed a significant level of support which was rare in applications of this nature.

Mr Craig then turned to the individual representations raising concerns about the Coach and stated:

Mr Cole says nothing specific about the Coach. Mr De Maqua is the partner of the review applicant and says that all residents are adversely affected; which not the case as many support the Coach. Ms Broadway raises various matters however, the DPS can not recall meeting her and denies drugs were smoked in the garden. Ms Groves says nothing which links actual incidents to the premises. Several anonymous representations, which were provided to him but were not accepted by the Council contain almost identical wording to that used by Ms Groves.

Of the incidents recorded by the police, on one occasion it was a member of staff from the Coach who was assaulted, on another a member of staff helped the victim of a traffic accident outside the premises which had no connection to them or the staff. At best, 3 or 4 incidents can be linked to the premises in the last 12 months.

The supporting documentation submitted by the licence holder shows other premises nearby open later. Approximately £0.5M has been invested in the premises; development of the rear garden to prevent nuisance to neighbours costs approximately £5000 per month in takings. Questions were asked by members of the Committee, the responses to which can be summarised as:

It is not claimed that there are no incidents relating to the premises, just that these are relatively few and not significant. It may be appropriate to attach less weight to the supporting representations made by businesses which profit from their relationship with the premises. There was a DJ playing music on the night of the noise readings. They cater for a wide age range having an admission policy of over 21s up to recently hosting a 70th birthday party. The premises are still not trading at their pre-covid levels and the business has struggled as a result. 11 staff are employed in total; door staff are sourced via an agency and cost approximately £900 per month. The DPS asked Environmental Health to monitor noise from the premises and no problems have been found as is evidenced from the

Those who made representations in support of the premises said, in summary, the following:

Ms Twist; I live near and worked their years ago. Other places cause problems, I live next door to the Red Lion and accept that you get disturbance if you live next to a pub. I have children and am happy for them to frequent premises in Coleshill rather than go into Birmingham. Coach door staff are strict and search bags and stop people taking drinks out the premises. She believes reporting of problems is unfair toward the Coach.

Kenneth Dicken; I recognise how difficult it can be at times to run licensed premises and it can be problematic for those who live nearby. Prior to the current owners the premises were owned by a bank who only cared about profit. The current owners have invested in the premises, run them well and give something back to the community.

Dale Glastonbury; I get business from the Coach but don't favour any party in relation to this review as I also get business elsewhere. There is usually noise and issues late on Friday and Saturday nights however, there are lots of pubs nearby and the Coach is not to blame for it all.

The parties summed up as follows:

Sergeant Oakley: if calls to the police were believed to be fake they would be investigated; there is nothing to say that is the case. There were issues getting CCTV footage however, he had viewed some of it which showed an argument and fighting near the Coach.

Councillor Symonds: the premises are almost two pubs in one; weekdays are fine but Friday and Saturday nights are very different, when problems occur; that is why action needs to be taken to bring those nights into line with the rest of the week.

Ms Broadway: agrees that if the premises would get Friday and Saturday nights in line with the rest of the week then that would be good.

Mr Craig: this turns on the police log of incidents since lifting of lockdown. At best 5 incidents in the last 12 months were connected to the premises in some way. It is not right to speculate as it is not certain that some others do; this not enough to demonstrate a problem at the premises which justifies action.

Ms Twist: I live as close to the pub as many of those who are objecting and it is not as bad as they make out.

The Clerk to the Committee gave legal advice which can be summarised as follows:

1. You have heard from most of the parties and have read the application, written representations and other documents submitted in relation to the review
2. The applicant for the review has a right to attend the hearing however, he is not obliged to and the Committee must still consider the application.
3. You have been shown footage of the applicant apparently throwing a glass into the foyer of the Coach Hotel; even if you find that he did so and that this in turn undermines what he says in his application, you

- must still consider what it said by all those others who have made representations in support of and against the premises.
4. Having considered this you should ask yourself whether this shows that anything which is said in the application or by others who have made representations shows that the licensing objectives have been undermined at the premises.
 5. If you do find that the licensing objectives have been undermined you must decide whether this is due to the manner in which the premises are managed and, if so, is action required to address those issues.
 6. The parties have suggested some steps which might address the issues however, if action is appropriate you are not constrained by these suggestions and may take such steps as are appropriate from the options set out in the report.
 7. A premises licence is a possession for the purposes of the Human Rights Act and that means that any action which might impact on the licence must be both necessary and proportionate to any problems that are being caused; therefore if action has to be taken it should be the minimum steps that are necessary to ensure that the licensing objectives are undermined. Members should therefore consider the options in order, starting with whether modifying the conditions would address the issues and, if not, work through the options in turn until an appropriate outcome is achieved.
 8. Paragraph 11.23 of the Guidance issued under the Act states that the licensing authority must consider any financial impact that may result from its decision and seek to minimise this if possible however, this should not stop the Committee taking tough action if it is justified in all other respects.
 9. The fact that some of those who have complained about the premises have moved to a property close to a pub does not mean that they do not have protection from any nuisance caused at the premises and

Recommendation

The members then retired to make their decision and all others left the room other than the Head of Legal Services who was advising the Committee and the Democratic Services Officer.

After members had deliberated, the parties returned to the room and the Committee notified the parties of their decision.

Having taken account of the application for review, written representations and all material before us, and having considered what has been said by those present at the hearing, the Committee made the following findings: We were required to consider whether the Coach Hotel was being managed and operated in such a way that the licensing objectives were being undermined and:

- a. causing crime and disorder to occur (including fights, threats to neighbours and drug taking);
- b. causing a nuisance to those living in the vicinity (including from loud music played at the premises and from the actions of its customers) to impact on neighbouring occupiers;

- c. causing a risk to public safety (including due to smashed beer glasses and bottles); and
- d. placing children at risk or harm (including through the crime and disorder referred to above and general anti-social behaviour at the premises).

The Committee has decided that:

There are a number of issues arising in the vicinity of the Coach Hotel, including incidents of crime, behaviour causing nuisance to nearby occupiers, and risk to public safety due to smashed glasses etc. This is clear from the application for review, representations by those affected and in the high number of reports to the police regarding offences and the subsequent high level of police deployment to the premises. All these matters have a significant effect on those living in the vicinity, no doubt negatively impacting on their lives and clearly undermining the licensing objectives referred to above.

The Committee noted that the Coach Hotel is located on the High Street and that there are several other licensed premises close by. There is however, no clear evidence before the Committee that these issues are directly caused by customers of the Coach Hotel and/or as a result of failings by the licence holder and/or DPS to operate the premises in accordance with the licence.

As a result, on the information before it at the hearing, the Committee is unable to attribute these problems to the Coach Hotel and it is therefore not appropriate for the licensing authority to take any of the steps set out in the report before it for the purpose of promoting the licensing objectives. Accordingly, the Council will not be taking any action in relation to the premises licence for the Coach Hotel, Coleshill as a result of the application for review which was received on 25 May 2022.

Narrative

Although not matters on which the Committee has made any determination, members wish to make the following observations.

Much was said in the hearing by all parties about the community spirit in Coleshill and how both residents and businesses work together and support one another. In furtherance of this it would be beneficial if the licence holder and DPS were to provide contact details so that those who experience issues arising in the vicinity of the premise are able to raise them so that, if necessary, action can be taken to address those issues. Providing a telephone number and an e-mail address should suffice.

Also, it was mentioned that the website for the Coach Hotel showed out of date opening times which was indicative of a breach of the licence conditions. Although there was no evidence to show trading after permitted hours and no finding by the Committee of such a breach, it is recommended that the website is now amended to ensure that it complies with the licence and does not mislead customers or others who may be affected.

Although no finding has been made in relation to the allegations on this occasion, should a further application be made to review the licence, the Committee is not prevented from re-examining these allegations and

taking account of additional information and evidence in relation to them, should that be within the scope of that application.

Parties Rights

You have the right to appeal to a magistrates court against this decision. Any appeal must be made within 21 days beginning with the date on which you are notified of this decision. You may commence the appeal at Nuneaton Magistrates Court, Warwickshire Justice Centre, Vicarage Street, Nuneaton, CV11 4JU or at another magistrates court. The Court service may decide to transfer any appeal for hearing at another Court. A Court fee may be payable. You are recommended to take legal advice in relation to any proposed appeal.

A Jenns
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
PLANNING AND DEVELOPMENT BOARD**

4 July 2022

Present: Councillor Simpson in the Chair

Councillors Bell, T Clews, Gosling, Hancocks, Hayfield, D Humphreys, Jarvis, Jordan, McLauchlan, Moss, H Phillips, O Phillips, Reilly and Rose.

Apologies for absence were received from Councillors Dirveiks (Substitute O Phillips) Morson (Substitute McLauchlan) and Parsons.

Also in attendance was Councillor M Humphreys.

15 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

16 Minutes

The minutes of the meeting of the Planning and Development Board held on 6 June 2022, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

17 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That in respect of Application No PAP/2021/0531 (Land Between Holmfield And Oakdene, Bennetts Road North, Corley) determination be deferred for a site visit;**

[Speaker: Dereck Beverley]

- b A That Application No PAP/2021/0044 be REFUSED for the following reason:**

It is not considered that the proposal accords with policies LP1, LP10, LP14, LP29 (6) and LP30 of the North Warwickshire Local Plan 2021 and Policies DP1 and BE2 of the Mancetter Neighbourhood Plan 2017, as

supplemented by Sections 9 and 12 of the National Planning Policy Framework 2021, in that the site cannot be assimilated into the surroundings and landscape without significant adverse impact and neither has it been shown that it can provide safe and suitable access;

- B That authority be given to the Head of Legal Services to issue an Enforcement Notice under Section 172 (1) of the Town and Country Planning Act 1990 in respect of the unauthorised development described in this report, for the reasons as also identified and with a compliance period of twelve months; and**
- c That Application No PAP/2021/0687 (89-91 Main Road, Austrey, Atherstone, Warwickshire, CV9 3EG) be deferred for a site visit and for officers to continue discussion with the applicant.**

[Speakers: Paul Chadwick and Teresa Hames]

18 Former Daw Mill Colliery

The Head of Development Control brought Members up to date as a consequence of the issue of an Enforcement Notice by the Warwickshire County Council.

Resolved:

That the report be noted.

19 HS2 Sub-Group

The Head of Development Control reported that at the February 2022 meeting of the Planning and Development Board, the Board resolved to establish an HS2 Subgroup and that a group of Members be convened to review HS2 proposals. The report sought to establish the broad terms of reference and operating practices of the HS2 Subgroup, including arrangements for the delegation of HS2 Consents decisions. It further summarised the HS2 consenting regime and the obligations of North Warwickshire Borough Council in determining consents.

Resolved:

- a That the operational arrangements for the HS2 Subgroup set out in the report be agreed; and**
- b That the Planning and Development Board confer delegated authority for HS2 Related Consent Decisions to the Head of Development Control in consultation with the HS2 Subgroup.**

20 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

21 **Enforcement Action**

The Head of Development Control sought authority for enforcement action following a breach of planning control.

Resolved:

- a That the Board authorises the Head of Legal Services to issue an Enforcement Notice in respect of the breach of planning control identified at this address for the reasons given in the report;**
- b That authority is given to the Head of Legal Services to issue a further Enforcement Notice if the development comprising the breach identified in a) above continues, for the reasons set out and that any further Enforcement Notice only be issued following consultation with the Board Chairman and the Opposition Planning Spokesperson; and**
- c That the Head of Legal Services is also authorised to issue prosecution proceedings for any failure to comply with either Enforcement Notice and/or the Temporary Stop Notice previously issued.**

22 **Confidential Minutes of the Planning and Development Board meeting held on 6 June 2022**

That the confidential minutes of the Planning and Development Board meeting held on 6 June 2022 were received and noted.

Councillor Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

1 August 2022

Present: Councillor Simpson in the Chair

Councillors T Clews, Hayfield, Jarvis, Jordan, McLauchlan, Morson, H Phillips, O Phillips, Reilly, Rose and Symonds.

Apologies for absence were received from Councillors Bell (Substitute Symonds) Dirveiks (Substitute O Phillips) Gosling (Substitute McLauchlan), Hancocks, D Humphreys, Moss and Parsons.

23 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

24 **Minutes**

The minutes of the meeting of the Planning and Development Board held on 4 July 2022, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

25 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That Application No PAP/2021/0531 (Land Between Holmfield and Oakdene, Bennetts Road North, Corley) be refused for the reason outlined in Appendix A to the report of the Head of Development Control;**

[Speaker: Derek Beverley]

- b That in respect of Application No DOC/2022/0052 (Hartshill School, Church Road, Hartshill) Condition 12 be discharged;**

[Speakers: Beverley Wilkins and Mike Westwood]

- c That Application No PAP/2022/0241 (The Office, Church Road, Warton) be granted, subject to the conditions set out in the report of the Head of Development Control including a revision to Condition 6 (f) to ensure consistency with Condition 2; and
- d That Application No PAP/2022/0298 (South View, Weddington Lane, Caldecote) be deferred to allow officers and the applicant further time to consider information provided by an objector and for Members to visit the site.

26 **Supplementary Planning Document “Planning Obligations for Open Space, Sport and Recreation” and Associated Calculator Documents Update for Public Consultation**

The Chief Executive sought approval for public consultation of an updated Draft Planning Obligations for Open Space, Sport and Recreation Supplementary Planning Document (SPD) and associated Calculator Documents.

Resolved:

- a That the Draft Planning Obligations for Open Space, Sport and Recreation Supplementary Planning Document and associated Calculator Documents, incorporating the changes made at the May 2022 LDF Sub-Committee meeting, be approved for public consultation; and
- b That the draft documents be used in negotiations for open space, sports and leisure provision as part of the planning application process.
- c That any additional comments that Members might wish to make be referred to the Chief Executive before 5th August 2022.

27 **Appeal Update**

The Head of Development Control brought Members up to date on recent appeal decisions.

Resolved:

That the report be noted.

28 Budgetary Control Report 2022/23 Period Ended 30 June 2022

The Corporate Director – Resources detailed the revenue expenditure and income for the period from 1 April 2022 to 30 June 2022. The 2-022/2023 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for Services reporting to the Board.

Resolved:

That the report be noted.

29 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

30 Tree Preservation Order - 108 Coventry Road, Coleshill

The Head of Development Control sought authority for a Tree Preservation Order as set out in his report.

Resolved:

That a Tree Preservation Order be made for the protection of an Oak Tree located at 108 Coventry Road, Coleshill for the reasons set out in the report of the Head of Development Control.

31 Confidential Minutes of the Planning and Development Board meeting held on 4 July 2022

That the confidential minutes of the Planning and Development Board meeting held on 4 July 2022 were received and noted.

Councillor Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

7 September 2022

Present: Councillor Simpson in the Chair

Councillors Bell, T Clews, Dirveiks, Gosling, Jarvis, D Humphreys, Jarvis, Jordan, Morson, H Phillips and Rose.

Apologies for absence were received from Councillors Hancocks, Hayfield (Substitute D Clews), Moss, Parsons and Reilly (Substitute M Humphreys).

32 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillors D Clews, T Clews, Jarvis and Jordan declared a non-pecuniary interest in minute no 34(c) PAP/2022/0332 (The Old Mortuary, North Street, Atherstone, CV9 1JN) and Councillors D Clews and T Clews also declared a non-pecuniary interest in minute no 34(g) PAP/2022/0401 and 0402 (Britannia Works, Coleshill Road, Atherstone) none of whom took part in any discussion or voting thereon.

33 **Minutes**

The minutes of the meeting of the Planning and Development Board held on 1 August 2022, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

34 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a
 - i) **That the Borough Council draws attention to the matters raised in the report of the Head of Development Control regarding Application No CON/2022/0019 (Land to the West of the A452 and East of the HS2 Station) and any others that the Board may wish to include; and**
 - ii) **That the Head of Development Control be requested to contact Solihull Metropolitan Borough Council seeking a meeting between Members of both Authorities in order to discuss the potential impacts of the proposals on North Warwickshire.**

- b That Application No PAP/2022/0309 (Old Saltleians Rugby Football Club, Coleshill Road, Water Orton) be granted, subject to the conditions set out in the report of the Head of Development Control;**
- c That Application No PAP/2022/0332 (The Old Mortuary, North Street, Atherstone, CV9 1JN) be granted, subject to the conditions set out in the report of the Head of Development Control;**
- d That Application No PAP/2022/0369 (Drayton Court, The Green, Hartshill) be granted, subject to the conditions set out in the report of the Head of Development Control;**
- e That Application No PAP/2022/0113 (Water Orton Cricket Club, Coleshill Road, Water Orton) be granted, subject to the conditions set out in the report of the Head of Development Control;**
- f**
 - i) That Application No PAP/2021/0687 (89-91 Main Road, Austrey, Atherstone) be refused for the following reason:

“The proposal is not considered to accord with Policy LP29 (9) of the North Warwickshire Local Plan 2021, in view of the material increase in vehicular movements caused by the greater amount of vehicles passing directly by neighbouring property, thus causing adverse impacts on the residential amenity of occupiers by virtue of increased levels of disturbance, noise and inconvenience” and**
 - ii) that the Board requests a report to be brought to the next meeting of the Planning and Development Board in order to consider the expediency of enforcement action;**

[Heather Hadley, Paul Chadwick and Teresa Hames]

and

- g That Application No’s PAP/2022/0401 and 0402 (Britannia Works, Coleshill Road, Atherstone) be granted, subject to no objections being received that cannot be overcome by condition and subject to the conditions set out in the report of the Head of Development Control, together with additional conditions referring to electric charging points, bin storage and secure cycle storage.**

[Speakers Allan Whyman and Alistair Sheehan]

35 **Appeal Update**

The Head of Development Control brought Members up to date on recent appeal decisions.

Resolved:

That the report be noted.

36 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

37 **Tree Preservation Order – Dog Inn, Marsh Lane, Water Orton**

The Head of Development Control sought confirmation of the action taken in the issue of an emergency Tree Preservation Order as set out in his report.

Resolved by Chairman:

That the Chairman of the Board determined that there were special reasons which made the report urgent, namely the likelihood that works could be undertaken to the tree concerned in the very near future; and

Resolved by the Board:

a That the action taken in the issue of an emergency Tree Preservation Order for the protection of a eucalyptus tree located at Dog Inn, Marsh Lane, Water Orton for the reasons set out in the report of the Head of Development Control be confirmed; and

b That the minutes of this part of the meeting are made public once the Order was made and served since legislation required the Order to be available to the public.

38 **The Chairman of the Board determined that, by reason of special circumstances, namely recent delays and inconsistencies in obtaining responses from certain statutory consultees to Planning Applications, this matter should be considered at the meeting as a matter of urgency. The Board resolved that it was in the public interest that this item should also be considered in the absence of the public since it was necessary to refer to specific applications which have the effect of identifying individuals whose cases were**

impacted and, may also include the provision of legal advice on the issue.

The Chairman reported orally to members that he was concerned that in response to several recent applications, statutory consultees have changed their position in relation to the proposal concerned without clear explanation for doing so, meaning that the Board was presented with differing information and placed in the disagreeable and difficult position of having to determine which response most closely illustrates the likely impact of that proposal. He added that this also affected applicants and objectors and may undermine decisions made by the Board in the event of an appeal against a refusal to grant permission or a condition, or any other challenge.

In response the Head of Development Control explained that he had worked with the Chief Executive to implement ongoing meetings between planning officers and officers employed by the consultees concerned, including regular surgeries to allow timely discussion of ongoing applications, allowing any potential issues to be identified and addressed in order to advise the Board clearly.

The Board noted the Chairman's concerns and expressed their shared concern on the issue and welcomed the approach set out by the Head of Development Control. The Board agreed that this approach should be monitored and a report presented to members to feedback its effectiveness and report any concerns.

Councillor Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

5 July 2022

Present: Councillor D Clews in the Chair

Councillors Jenns, Jordan and Parsons

Apologies for absence were received from Councillor Hayfield

3 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

4 Update Report on Human Resources Issues

The Corporate Director – Resources summarised the work done by the Human Resources (HR) team in 2021/22 and highlighted work to be undertaken in 2022/23. Details of the sickness levels for the period from April 2021 to March 2022 were given, together with further information on action taken in managing absence.

Resolved:

That the report be noted.

D Clews
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

20 July 2022

Present: Councillor D Wright in the Chair

Councillors Bell, D Clews, Gosling, Hayfield, D Humphreys, Morson, H Phillips, Reilly, Simpson and Symonds.

Apologies for absence were received from Councillors Chambers and Jenns (Substitute Councillor D Clews).

Councillor T Clews was also in attendance.

9 **Declarations of Personal or Prejudicial Interest**

None were declared at the meeting.

10 **Minutes of the Executive Board held on 13 June 2022**

The minutes of the meeting of the Board held on 13 June 2022, copies having been circulated, were approved as a correct record and signed by the Chairman.

11 **Annual Governance Statement**

The Corporate Director – Resources sought approval for the Annual Governance Statement for 2021/22, which set out the arrangements the Council had put in place for the governance of its affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk.

Recommended:

That the Annual Governance Statement for 2021/22, attached as Appendix A to the report of the Corporate Director – Resources, be approved.

12 **Levelling Up and Devolution**

The Chief Executive updated Members on recent developments with regard to the Levelling Up and Devolution agendas.

Resolved:

- a That the report be noted;**
- b That the approach to Levelling Up and Devolution be approved;**

- c That the proposed Levelling Up Fund application be noted, that delegated powers be given to the Chief Executive to finalise and submit the bid, and that £400,000 of the £3m capital allocation agreed for the Atherstone Activity Hub in 2023/24 be brought forward into the 2022/23 budget to progress the design of the scheme; and**
- d That the approach to the UK Shared Prosperity Fund be agreed and delegated powers be given to the Chief Executive to finalise and submit the bid.**

13 Budgetary Control Report 2022/23 Period Ended 30 June 2022

The Corporate Director – Resources reported on the revenue expenditure and income for the period from 1 April 2022 to 30 June 2022. The 2022/23 budget and the actual position for the period, compared with the estimate at that date were given, together with an estimate of the out-turn position for services reporting to this Board.

Recommended:

That the report be noted.

14 Nuneaton and Bedworth Local Plan Review: Preferred Options Consultation

The Chief Executive reported that Nuneaton and Bedworth Borough Council (N&BBC) had published a consultation on Preferred Options 2024 – 2039 for a review of their Local Plan and comments were to be submitted by 22 July 2022.

Resolved:

That the responses set out in the report of the Chief Executive and in Appendix A be supported, and sent on to Nuneaton and Bedworth Borough Council, as the Council’s response to the consultation.

15 North Warwickshire Area - |Warwickshire Local Cycling and Walking Infrastructure Plan

The Chief Executive brought to the attention of Members a consultation on the Warwickshire Local Cycling and Walking Infrastructure Plan (Part 1) and more specifically the Part 2 – Network plan for North Warwickshire.

Resolved:

- a That the Warwickshire Local Cycling and Walking Infrastructure Plan, including Part 2 – Network Plan for North Warwickshire be supported; and**

- b That the report, minutes and Member comments received be forwarded as the Borough Council's response to the consultation, together with any additional comments following a presentation to the Planning and Development Board, with delegated power given to the Chief Executive to finalise the consultation response.

16 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

17 **Senior Management Recruitment Process**

The Chief Executive put forward a proposal regarding a permanent arrangement for the recruitment of senior management positions which require Member input.

Resolved:

That the recommendations, as set out in the report of the Chief Executive, be approved.

18 **Confidential Extract of the Minutes of the Executive Board held on 13 June 2022**

The confidential extract of the minutes of the Executive Board held on 13 June 2022, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

David Wright
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
RESOURCES BOARD**

6 September 2022

Present: Councillor Symonds in the Chair

Councillors Chambers, T Clews, D Clews, Davey, Dirveiks,
D Humphreys, Morson, Moss, O Phillips and Simpson

An apology for absence was received from Councillor D
Hancocks

Councillor H Phillips was also in attendance.

13 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

14 Minutes of the Resources Board held on 20 June 2022

The minutes of the Resources Board held on 20 June 2022, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

15 General Fund Budgetary Control Report 2022/2023. Period Ended 31 July 2022

The Corporate Director – Resources, detailed the revenue expenditure and income for the period from 1 April 2022 to 31 July 2022. The 2022/23 budget and the actual position for the period compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

16 Housing Revenue Account Budgetary Control Report 2022/2023.

The Corporate Director – Resources reported on the total Housing Revenue Account.

Resolved:

That the report be noted.

17 Capital Programme 2022/2023. Period Ended 31 July 2022.

The Corporate Director - Resources – updated Members on the progress of the 2022/2023 Capital Programme in terms of expenditure up to the end of July 2022.

Resolved:

- a That additional budget allocation of £400,000 for new affordable/social housing be approved; and**
- b That progress made against the 2022/23 Capital Programme be noted.**

18 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

19 Confidential Extract of the minutes of the Resources Board held on 20 June 2022.

The confidential extract of the minutes of the Resources Board held on 28 June 2022, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

C Symonds
Chairman

Agenda Item No 13

Full Council

28 September 2022

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

To consider whether, in accordance with Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 14

Confidential Extract of the Minutes of the meeting of the Planning and Development Board held on 4 July 2022

Paragraph 6 – by reason of the need to consider the making of an order.

Agenda Item No 15

Confidential Extract of the Minutes of the meeting of the Executive Board held on 20 July 2022

Paragraph 1 – Information relating to an individual

In relation to the item listed above members should only exclude the public if the public interest in doing so outweighs the public interest in disclosing the information, giving their reasons as to why that is the case.

The Contact Officer for this report is Julie Holland (719237).