

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

25 November 2019

Present: Councillor D Humphreys in the Chair

Councillors Bell, Farrell, Gosling, Hayfield, McLauchlan, Rose, Reilly, Simpson and D Wright.

Councillor Symonds was also in attendance.

32 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared.

33 **Minutes of the meeting of the Board held on 16 September 2019**

The minutes of the meeting of the Board held on 16 September 2019 copies having been circulated, were approved as a correct record and signed by the Chairman.

34 **External Auditors' Report**

The Corporate Director Resources reported that the 2018/19 Annual Audit Letter had not yet been received from the Council's external auditors, Ernst & Young LLP.

Resolved

That the item be deferred until the letter is available.

35 **Budgetary Control Report 2019/20 Period Ended 31 October 2019**

The Corporate Director Resources reported on the revenue expenditure and income for the period from 1 April 2019 to 31 October 2019. The 2019/20 budget and the actual position for the period, compared with the estimate at that date was also given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

36 **Draft Terms of Reference for land east of Polesworth and Dordon (Site H7)**

The Chief Executive presented to the Board a Draft Terms of Reference for a Member Steering Group to guide strategic housing allocations. Initially this would be for Site H7 - land east of Polesworth and Dordon.

Resolved:

That the Terms of Reference for a Member Steering Group for Site H7 as set out in Appendix A to the report be approved with the addition of Councillor H Phillips being added to the Group.

37 **Review of Polling Districts and Polling Places**

The Council was invited to approve the polling districts and polling places scheme for North Warwickshire.

Resolved:

- a **That the report be noted; and**
- b **That the Chief Executive bring a further report to the next Executive Board on a number of issues raised by Members.**

38 **Constitution – Procedural Standing Orders**

Members were asked to consider changes to the Procedural Standing Orders in the constitution.

Recommended:

That no change is needed to Procedural Standing Orders nor how Motions to Council are considered by Full Council.

39 **Calendar of Meetings 2020/21**

Members were asked to approve a calendar of meetings for 2020/21.

Recommended:

That the calendar of meetings for 2020/21 as submitted at Appendix A to the report of the Chief Executive be approved.

40 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2019**

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to September 2019.

Resolved:

a That the report be noted; and

Recommended:

b That each Group nominate a Member lead for performance management.

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Minutes of the meetings of the Special Sub Group held on 10 September and 8 October 2019

The minutes of the meetings of the Special Sub group held on 10 September and 8 October 2019 were received and noted.

Councillor D Humphreys
Chairman