

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE EXECUTIVE BOARD

20 November 2017

Present: Councillor Humphreys in the Chair

Councillors Chambers, Davey, Farrell, Gosling, Hayfield, Phillips, Simpson, Smith and D Wright

45 **Declarations of Personal or Prejudicial Interest.**

None were declared at the meeting.

46 **Minutes of the meetings of the Board held on 18 September and 18 October 2017.**

The minutes of the meetings of the Board held on 18 September and 18 October 2017, copies having been circulated, were approved as a correct record and signed by the Chairman.

47 **2016/17 Annual Audit Letter**

The Deputy Chief Executive submitted the 2016/17 Annual Audit Letter received from the Council's external auditors, Ernst & Young LLP.

**Recommended:**

**That the report presented as Appendix A be noted.**

48 **Key Corporate Issues**

The Chief Executive drew Members' attention to the key Corporate issues facing the Council in the mid-term future. He sought to assist Members in addressing these issues during the finalisation of the 2018/19 Corporate Plan and Budget and thereafter.

**Recommended:**

**That the issues raised in the report of the Chief Executive be taken into consideration by Members when preparing the Corporate Plan and Budget for 2018/19 and beyond.**

49 **Budgetary Control Report 2017/18 – Period Ended 31 October 2017**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2017 to 31 October 2017. The 2017/18 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

50 **Calendar of Meetings 2018/19**

The Chief Executive submitted a draft calendar of meetings for 2018/19 for approval.

**Recommended:**

**That the draft calendar of meetings for 2018/19 as submitted at Appendix A to the Chief Executive's report be approved.**

51 **2018 Parliamentary Boundary Review**

The Chief Executive invited the Board to consider the Council's response to the Boundary Commission's latest report published on 17 October 2017 in respect of the 2018 Parliamentary Boundary Review for North Warwickshire.

**Recommended:**

- a **That the Council confirms its support for the latest proposals published on 17 October 2017 for the North Warwickshire Constituency as set out in the report of the Chief Executive; and**
- b **That the Chief Executive be authorised to write to the Boundary Commission accordingly.**

52 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2017**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to September 2017.

**Resolved:**

**That the report be noted.**

**53 Standards Committee Arrangements**

The Chief Executive and the Monitoring Officer reported on proposed amendments to the Council's arrangements for considering complaints under the Member Code of Conduct.

**Recommended:**

**That the revised arrangements detailed in the report of the Chief Executive and the Monitoring Officer for the investigation of complaints be adopted.**

**54 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

**55 Procurement of a Replacement Revenues and Benefits System**

The Board was invited to consider the proposed procurement of a replacement Revenues and Benefits System. The matter had been considered and agreed by the Resources Board at its meeting on 13 November 2017.

**Recommended:**

- a That the decision to procure the CIVICA Revenues and Benefits System for the reasons outlined in the report of the Assistant Chief Executive (Community Services) be approved; and**
- b That provision be made to use earmarked reserves held to progress the business case that will deliver a revenue saving of £50,000 per annum from April 2019 onwards which will be a contribution towards the Councils overall savings strategy.**

David Humphreys  
Chairman