



North Warwickshire Borough Council

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Chief Executive

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Date : 12 September 2022

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend an Extraordinary Meeting of the Council which has been called by the Mayor of the Council following the sad passing of Her Late Majesty Queen Elizabeth II, to be held in the Council Chamber, The Council House, South Street, Atherstone on Wednesday, 14 September 2022 at 6.30pm.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Death of Her Late Majesty Queen Elizabeth II

To formally consider a resolution:

- i) Expressing the Council's sorrow at the passing of Her Late Majesty Queen Elizabeth II;
- ii) To extend the heartfelt sympathy of the Council to His Majesty King Charles III and to members of the Royal Family; and
- iii) To welcome the accession of His Majesty King Charles III

Yours faithfully

A handwritten signature in black ink, appearing to be 'Steve Maxey', written in a cursive style.

Chief Executive