

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

6 August 2019

Present: Councillor Bell in the Chair.

Councillors Dirveiks, Downes, Gosling, Lebrun, Lees, H Phillips, Rose, Singh, Smith, Symonds, A Wright and D Wright.

Apologies for absence were received from Councillors Deakin (Substitute Councillor Dirveiks), M Humphreys (Substitute Councillor D Wright) and Moss (Substitute Councillor Symonds).

Councillor Jarvis was also in attendance.

#### 8 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 9 **Minutes of the Meeting of the Board Held on 11 June 2019**

The minutes of the meeting held on 11 June 2019, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 10 **The Unauthorised Deposit of Waste (Fixed Penalties) Regulation 2016**

The Corporate Director - Environment sought the Board's approval to increase the levels of fine to be attached to fixed penalty notices for fly tipping offences.

**Resolved:**

**That the fixed penalty payable for a fly tipping offence be increased to £400 or £300 if the penalty is paid before the end of ten days following the date of the notice.**

#### 11 **Budgetary Control Report 2019/20 Period Ended 30 June 2019**

The Corporate Director - Resources reported on the revenue expenditure and income for the period from 1 April 2019 to 30 June 2019.

**Resolved:**

**That the report be noted.**

12 **Leisure Facilities: Service Improvement Plan and Key Performance Indicators**

The Director of Leisure and Community Development sought Members' consideration of the Service Improvement Plan (SIP) and the associated set of key performance indicators (KPIs), detailing activity through to the end of June 2019, through which the Board monitors the operational and financial performance of the leisure facilities at each of its meeting.

**Resolved:**

**That the progress made against the requirements identified in the approved 2019/20 Leisure Facilities Service Improvement Plan and the associated set of key indicators through which operational and financial performance are monitored be noted.**

13 **Community Development Update**

The Director of Leisure and Community Development outlined the progress that the Authority's Community Development section had made since the targeted approach to its work was agreed by the Board in July 2015 and, again in January 2017, the context for which was provided by a "light touch" review undertaken by external consultants.

**Resolved:**

- a **That the report be noted; and**
- b **That a further report be brought to a future meeting of the Board and that this report includes evidence and case studies detailing the progress being made through the targeted approach to Community Development activity.**

14 **2019 Year of Wellbeing**

The Director of Leisure and Community Development outlined the work undertaken by the Borough Council in support of the 2019 Year of Wellbeing campaign and provided the Board with an opportunity to shape related activity during what remained of the programme.

**Resolved:**

**That the local action taken in support of the 2019 Year of Wellbeing be noted.**

15 **Minutes of the Health and Wellbeing Working Party Meeting Held on 19 June 2019**

The minutes of the Health and Wellbeing Working Party meeting held on 19 June 2019 were received and noted.

16 **Kerbside Recycling Service**

The Director of Streetscape presented Members with a report prepared by consultants on the technical, economic and environmental implications of changing the Council's kerbside recycling service from the current dual-stream system to a fully commingled operation. Based on the findings of the report and the Council's own cost benefit analysis, the Director of Streetscape recommended that the Council moves to a fully commingled kerbside service as soon as practicable.

**Resolved:**

- a **That the report be noted;**
- b **That the Council's kerbside recycling service move from a dual-stream to fully commingled with effect from 1 November 2019;**
- c **That a comprehensive promotional campaign be undertaken to inform residents of the agreed service changes prior to their implementation and a report on a community strategy be brought to the October Board meeting; and**

**Recommendation to Executive Board**

- d **That a supplementary estimate of £10,200 for the recycling budget be approved.**

17 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2019**

The Acting Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April to June 2019.

**Resolved:**

**That the report be noted.**

18 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**19 Leisure Facilities – Staff Structure Review**

The Director of Leisure and Community Development outlined a proposal for revising the staff structure within the Leisure Facilities section.

**Resolved:**

**That, subject to its approval by the Special Sub-Group, the proposal for revising the staff structure within the Leisure Facilities section, as set out in the report of the Director of Leisure and Community Development, be endorsed and implemented at the earliest opportunity.**

Margaret Bell  
Chairman