

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

21 January 2019

Present: Councillor Smith in the Chair.

Councillors Chambers, Clews, Ferro, Gosling, Hanratty, M Humphreys, Lea, Lewis, Phillips, Singh, Smitten and Waters.

An apology was received from Councillor Bell (Substitute Councillor Clews)

#### 23 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 24 **Minutes of the meeting of the Board held on 15 October 2018**

The minutes of the meeting held on 15 October 2018, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 25 **Corporate Plan 2019 - 20**

The Board's approval was sought for the Corporate Plan targets for which it was responsible and to agree 2019-20 Service Plans for the Leisure and Community Development, Community Services, Streetscape and Environmental Divisions.

#### **Recommendation to Executive Board**

- a That those Corporate Plan targets as set out in Appendix A to the report for which the Community and Environment Board is responsible be agreed; and**

#### **Resolved:**

- b That the Service Plans as set out in Appendix B to the report be agreed.**

#### 26 **Bulky Waste Service**

Members were updated on the recent change to bulky waste contractor.

#### **Resolved:**

- a That the report be noted;**

- b That the revised bulky waste fees as set out in paragraph 5.2 of the report of the Director of Streetscape, be approved; and**
- c That a further report be brought to a future meeting of the Board to review the scale of charges.**

**27 Leisure Facilities – 2019/20 Bank Holiday Closures**

The Director of Leisure and Community Development sought the Board's approval of a schedule of Bank Holiday closures of leisure facilities during the 2019/20 financial year.

**Resolved:**

- a That the item be deferred for further consideration by the Board; and**
- b That, in consultation with the Chairman, Vice Chairman and Opposition spokesperson, the Director of Leisure and Community Development arranges an informal meeting of the Board to discuss ways to promote and increase the use of leisure facilities on bank holidays and that a further report be presented to relevant Board(s) in due course.**

**28 General Fund Fees and Charges 2019/2020**

The Board was asked to consider the proposed fees and charges for 2019/20.

**Resolved:**

**That the schedule of fees and charges for 2019/20, as set out in Appendix A to the report, be accepted.**

**29 General Fund Revenue Estimates 2019/20**

The Corporate Director Resources presented the revised budget for 2018/19 and an estimate of expenditure for 2019/20, together with forward commitments for 2020/21, 2021/22 and 2022/23.

**Resolved:**

- a That the revised budget for 2018/19 be accepted, and**

**Recommendation to Executive Board**

- b That the growth bid of £10,000 for the bulky waste collection service, be accepted; and**

- c That the Estimates of Expenditure for 2019/20 as submitted to the Board be included in the budget to be brought before the meeting of Executive Board on 11 February 2019.**

**30 Capital Programme 2019/20 to 2021/22**

The Corporate Director Resources presented proposals for schemes to be included within the Council's Capital Programme over the next three years.

**Resolved:**

- a That the schemes previously approved within the Council's three-year capital programme be supported; and**
- b That the schemes which will not be included within the Capital Programme, be noted.**

**31 Prosecutions Taken By The Environmental Health Division 2018**

The Board was provided with details of the prosecutions taken by the Environmental Health Division during the calendar year 2018.

**Resolved:**

**That the report be noted.**

**32 Performance Management – Environmental Health Division – Food Hygiene Inspections 2017/18**

The Board was presented with the food hygiene inspection performance indicators during 2017/2018 for consideration.

**Resolved:**

**That the report be noted.**

**33 Removal of abandoned vehicles from private land. Refuse Disposal (Amenity) Act 1978**

The Corporate Director Environment sought the Board's approval to charge for the removal abandoned vehicles from private land.

**Resolved:**

**That the fee as set out in paragraph 4.5 of the report be levied in respect of removing abandoned vehicles from private land, be approved.**

**34 Draft Green Space and Playing Pitch Strategies**

The Director of Leisure and Community Development presented revised drafts of the Green Space and Playing Pitch Strategies for further consideration, alongside the Football Association's Local Football Facilities Plan.

**Resolved:**

- a That, subject to some minor alterations to the draft Green Space Strategy, the Director of Leisure and Community Development be authorised to undertake wide ranging consultation on its content, prior to the draft Strategy being re-presented for possible adoption at a future meeting of the Board;**
- b That the revised draft Playing Pitch Strategy be adopted; and**
- c That the content of the Local Football Facilities Plan produced by the Football Association and its partners, be noted.**

**35 Leisure Facilities: Service Improvement Plan and Key Performance Indicators**

The Board was asked to consider the Quarter 3 (December 2018) Service Improvement Plan (SIP) and the associated set of key performance indicators (KPIs), through which the Board had agreed to monitor the operational and financial performance of the leisure facilities at each of its meeting.

**Resolved:**

**That the Service Improvement Plan and associated set of key performance indicators be noted.**

**36 Minutes of the Health and Wellbeing Working Party meeting held on 15 November 2018**

The minutes of the Health and Wellbeing Working Party held on 15 November 2018 were received and noted.

**37 Recycling Bag Trial**

The Director of Streetscape updated Members on the recycling bag trial undertaken between September and November 2018.

**Resolved:**

- a That the report be noted; and
- b That officers investigate the feasibility of moving to a fully comingled recycling service and that a report on the implications of such a change be brought to a future meeting of the Board.

**38 Chewing Gum Action Group Campaign**

The Director of Streetscape informed Members about a campaign to reduce chewing gum litter.

**Resolved:**

**That the report be noted.**

**39 Street Cleansing Performance**

The Director of Streetscape set out how the Council's street cleansing service performed in recent years, highlighted areas where performance standards have dipped and outlined those steps which have already been taken as well as suggesting ways in which further improvements might be made.

**Resolved:**

- a That the report be noted; and
- b That a further report on how street cleansing inspections are undertaken and reported be brought back to a future meeting of the Board.

**40 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2018**

The Board was informed of the progress with the achievement of the Corporate Plan and Performance indicator targets relevant to the Community and Environment Board for April to September 2018.

**Resolved:**

**That the report be noted.**

Chairman