

**To: The Deputy Leader and Members of the
Community and Environment Board**

**(Councillors Smith, Bell, Chambers,
Ferro, Gosling, Hanratty, Jarvis, Lewis,
Phillips, Singh, Smitten, Symonds, and
Waters).**

For the information of other Members of the Council

For general enquiries please contact Jenny Price, Democratic Services Officer, on 01827 719450 or via e-mail jennyprice@northwarks.gov.uk.

For enquiries about specific reports please contact the officer named in the reports.

The agenda and reports are available in large print and electronic accessible formats if requested.

COMMUNITY AND ENVIRONMENT BOARD AGENDA

13 September 2017

The Community and Environment Board will meet in The Committee Room, The Council House, South Street, Atherstone on Wednesday 13 September 2017, at 6.30pm.

AGENDA

- 1 Evacuation Procedure.**
- 2 Apologies for Absence / Members away on official Council business.**
- 3 Disclosable Pecuniary and Non-Pecuniary Interests**

4 **Public Participation**

Up to twenty minutes will be set aside for members of the public to put questions to elected Members. Questions should be submitted by 9.30am 2 working days prior to the meeting. Participants are restricted to five minutes each. If you wish to put a question to the meeting please contact Jenny Price on 01827 719450 or email democraticservices@northwarks.gov.uk

PUBLIC BUSINESS (WHITE PAPERS)

5 **Warwickshire Third and Public Sector Partnership Group** – Report of the Assistant Director (Leisure and Community Development).

Summary

This report provides the Board with an update on the work of the Warwickshire Third and Public Sector Partnership Group, of which the Borough Council is a member. The report additionally details aspect of the work being undertaken by the Community Development section in conjunction with the third sector.

The Contact Officer for this report is Becky Evans (719346).

6 **Road Closure – Sumner Road, Coleshill** – Report of the Assistant Director (Streetscape).

Summary

This report asks Members to consider a request for the Council to grant a road closure order in relation to Sumner Road, Coleshill, to allow a weekly market to take place in that location every Wednesday for the next twelve months.

The Contact Officer for this report is Richard Dobbs (719440).

7 **Refuse and Recycling Service – Round Capacity** – Report of the Assistant Director (Streetscape).

Summary

This report highlights the capacity issues facing the refuse and recycling collection services. The recent and future housing growth within the Borough is likely to require additional resources within the next twelve months unless current collection arrangements are modified. The report proposes a move to zonal working which is estimated to allow the service to continue to operate within its existing resource constraints until 2020/21.

The Contact Officer for this report is Richard Dobbs (719440).

8 Refuse and Recycling Service – Christmas Working Arrangements –
Report of the Assistant Director (Streetscape).

Summary

This report asks Members to consider a proposal to suspend, on a permanent basis, all domestic refuse and recycling collections over the week of Christmas. The report also asks Members to suspend the green waste service for four weeks during December/January.

The Contact Officer for this report is Richard Dobbs (719440).

JERRY HUTCHINSON
Chief Executive

Agenda Item No 5

Community and Environment Board

13 September 2017

**Report of the
Assistant Director
(Leisure and Community Development)**

**Warwickshire Third and Public
Sector Partnership Group**

1 Summary

- 1.1 This report provides the Board with an update on the work of the Warwickshire Third and Public Sector Partnership Group, of which the Borough Council is a member. The report additionally details aspect of the work being undertaken by the Community Development section in conjunction with the third sector.

Recommendation to the Board:

That the Board notes and comments upon the work being undertaken in conjunction with the third sector, including through the countywide Third and Public Sector Partnership Group.

2 Consultation

- 2.1 The Chairman, Vice-Chairman and Opposition Spokesperson for the Community and Environment and Resources Boards and the Safer Communities Sub-Committee, together with Members with responsibility for Health, Wellbeing and Leisure and Young People, have all had an opportunity to comment on the content of this report. Any comments received will be reported verbally at the meeting.

3 Warwickshire Third and Public Sector Partnership Group

3.1 Introduction

- 3.1.1 The “third sector” is a term used to describe the range of organisations that are neither public sector nor private sector. It includes voluntary and community organisations, both registered charities and other organisations, such as associations, clubs, self-help and community groups, social enterprises, mutuals and co-operatives.
- 3.1.2 In October 2014, Warwickshire County Council hosted a “summit” to review the relationship between the public and third sectors and to begin a process whereby that relationship could be improved. The Warwickshire Third and

Public Sector Partnership Group (TAPSPG) was established as an outcome from the summit.

3.2 Purpose of the Partnership Group

3.2.1 According to the Terms of Reference, which are attached at Appendix A, the Warwickshire Third and Public Sector Partnership Group exists to:

- Build better relationships between the public and third sectors across the County for the benefit of the people of Warwickshire
- Create a voice and greater influence for the third sector and the communities of interest they support
- Ensure the public and third sectors work in partnership in the strategic development of services that address the changing needs of the community
- Maximise opportunities to strengthen / build community capacity and resilience and effectively manage demand for services within constrained resources across all sectors

3.3 Membership of the Partnership Group

3.3.1 In an attempt to ensure appropriate representation from the third sector, a number of “themes” were identified, each of which would be represented on the Partnership Group:

- Older People
- Community Safety
- Children and Young People
- Social Housing
- Equalities: Disability
- Equalities: Inclusion
- Physical Health
- Mental Health
- Rural
- Advice and Advocacy
- Infrastructure
- Economy and Employment

3.3.2 Each theme has an open nomination and election process through which to determine by whom it is represented on the Group. Third sector representatives on TAPSPG represent their theme for three years from the date of their appointment.

3.3.3 The Partnership Group also has representatives from the three Clinical Commissioning Groups, the Police and Crime Commissioner’s Office, each District and Borough Council, the County Council and the Warwickshire Association of Local Councils (representing parish and town councils).

3.4 Work of the Partnership Group

- 3.4.1 Each year, the Partnership Group organises a conference. The first, held in November 2016, addressed the theme of “Building a Stronger Warwickshire Together”. The main aim of the event was to raise awareness of how the public and third sectors can work together to create, and make the most of, opportunities to support stronger, more resilient communities by building on the wealth of strengths and skills that residents, neighbourhoods and partners already possess. It is currently proposed that the next conference, which will take place in November 2017, will focus on “commissioning”.
- 3.4.2 The Partnership Group has also produced an Action Plan, a copy of which is attached at Appendix B, which seeks to strengthen the links between public and third sector partners. To date, there has been relatively little focus in the quarterly meetings on the relationship between the third sector and the borough and district councils. This is not altogether surprising, as close relationships already exist at this level of engagement. There has, however, been an evident need for the Group to focus on the countywide relationship between the third and public sectors. Nevertheless, it is anticipated that the Third and Public Sector Partnership Group, over time, will prove to be a useful forum through which to enhance the relationship between the third sector and the Borough Council in the pursuance of a number of targets identified in the Corporate Plan.

4 Additional Third Sector Related Work within Community Development

4.1 LEADER

- 4.1.1 A number of voluntary and community sector members from North Warwickshire sit on the Local Action Group (LAG) and in decision-making meetings, through which they exercise responsibility for determining those projects that receive funding support through the programme. They also provide informed support for the appraisal of project applications.
- 4.1.2 Work has been completed with Warwickshire Community and Voluntary Action (CAVA) in supporting a number of potential applicants for funding through the Rural Services priority of the LEADER programme.
- 4.1.3 Additionally, LEADER has provided grants to two community organisations (Shustoke Village Committee Ltd. and St Mary’s Church), and the Borough Council has provided both groups with interest free loans in order to enable them to develop their projects until the grant money is paid by the Rural Payments Agency.

4.2 Destination Management Plan

- 4.2.1 In November 2016, the Community Development section was successful in securing just over £45,000 in European funding to work in partnership with Hinckley and Bosworth Borough Council to develop tourism opportunities in the area and consider ways through which to work more effectively.

4.2.2 Tourism Consultants were appointed to both produce a detailed strategic document (a Destination Management Plan) and to deliver the first year of an associated action plan. As part of this process, a broad range of tourism operators have been consulted in order to gain a thorough understanding of the current position of the tourism sector and to identify any future development opportunities. This has included speaking to both public and private sector operators, as well as those working in the third sector.

4.2.3 The funded element of the project, which is being led by the Tourism and Heritage Sub-group of the LEADER Local Action Group, will end in May 2018. It is anticipated that beyond this date, the work will continue through the Tourism Partnerships operating in the area, with the advisory support of the relevant local authorities (both Borough and County Councils). An update on this work will be presented to the Board at its meeting to be held in October 2017.

4.3 Financial Assistance

4.3.1. Members will be aware of the financial assistance provided to Warwickshire Community and Voluntary Action, North Warwickshire Citizens Advice Bureau and the North Warwickshire Allotments Association. The details of the work undertaken by these organisations and the level of support provided by the Borough Council were reported to the Board at its meeting held in March 2017.

4.4 Health

4.4.1 Through the North Warwickshire Community Partnership, the Healthy Living Network has been commissioned to lead on the development of Community Health and Wellbeing Hubs in the Borough. Health statistics will be compiled for each of the hub locations and this will help to ensure that any developments are evidence based and targeted towards local needs. The project is seeking to establish a shared vision for creating Community Health and Wellbeing Hubs (CHAW) clustered around a broadly defined geographical area, in this case, North Warwickshire. The related work programmes will deliver both a preventative and early intervention approach to health and wellbeing, by identifying Health and Wellbeing Champions / community leaders, who will develop a menu of health and wellbeing opportunities and work with each community hub to develop a tailored offer to the local community.

4.4.2 As part of Fitter Futures, the Health Living Network and Slimming World provide the adult weight management element of the programme within North Warwickshire. Members will be aware that this area of work is monitored through the corporate Health and Wellbeing Working Party.

4.5 Rural Regeneration

4.5.1 The Atherstone Partnership was established in November 2016, following the production of a Tourism Audit for the town. The Audit was produced by a

Tourism Consultant, who looked at the town from a visitors' perspective and considered such things as marketing, internet presence, the welcome received, infrastructure and signage. The Audit process also included the production of an action plan, which listed the top ten issues in the town that would benefit from improvement from the perspective of a visitor.

4.5.2 The Partnership, which consists of members from the retail / service sector, event organisers and local third-sector groups, was established as a means of directing the delivery of the action plan and agreeing priorities for development. The group agrees its own meeting agendas, and was recently visited by a similar group from Shipston-on-Stour to share best practice.

4.5.3 An Audit was also undertaken in Polesworth, and the Parish Council has taken the lead on delivering the actions contained within the associated plan.

4.6 North Walks

4.6.1 Members will be aware of the eleven health walks that currently operate throughout the Borough. The associated development process is now seeking to constitute the individual walk groups, which will seek to support their future growth and sustainability. The Special Projects Officer, who sits within the Community Development section, will continue to support the groups as third sector partners.

4.7 Local Nature Reserves

4.7.1 The Board is already aware of the partnership work undertaken with the Warwickshire Wildlife Trust in the management of the Borough's four Local Nature Reserve sites at Abbey Green Park in Polesworth, Cole End Park in Coleshill, Daffern's Wood in New Arley and Kingsbury Meadow. The details of this work were presented to the Board at its meeting held in March 2017.

4.8 North Warwickshire Youth Forum

4.8.1 In the last twelve months, in partnership with Warwickshire County Council's Locality Team and Warwickshire CAVA, the Borough Council has created a North Warwickshire Youth Forum, which provides youth related community and voluntary sector organisations with an opportunity to meet and share best practice and address barriers to engagement with young people. Meetings are held quarterly, and they have resulted in training being provided in the following areas:

- Prevent
- Funding
- Volunteer Recruitment

5 Conclusion

5.1 Whilst this report focuses on the embryonic development of the Warwickshire Third and Public Sector Partnership Group and activity undertaken in conjunction with the community and voluntary sector by the Community

Development section, it is acknowledged that the breadth of related corporate activity extends far beyond the work listed herein. A more comprehensive and corporate report will be prepared for Members on this subject in due course.

6 Report Implications

6.1 Finance and Value for Money Implications

6.1.1 There are no financial implications arising directly from this report, in that any work progressed through the Borough Council has been accounted for within existing revenue budgets.

6.2 Environment and Sustainability Implications

6.2.1 Partnership working with the third sector can enhance and sustain the delivery of local services, as well as increase the potential to access alternative sources of external funding. It is a cost-effective means by which to improve the quality of community life.

6.3 Health, Wellbeing and Leisure Implications

6.3.1 There is a clear and evident link between good quality service provision and the positive health and wellbeing of participants. Programmes of work, including with the third sector, include the potential to increase the quality and extent of provision, most especially in targeted locations within the Borough.

6.4 Equalities Implications

6.4.1 Hard to reach communities are often those that are most in need of services. The Borough Council's work with the third sector is frequently targeted at specific communities identified as being most in need of related services.

6.5 Links to Council Priorities

6.5.1 Working with the third sector positively impacts on all of the services provided by the Borough Council and, therefore, links to each of the Authority's corporate priorities:

- Responsible financial and resource management
- Creating safer communities
- Protecting our countryside and heritage
- Improving leisure and wellbeing opportunities
- Promoting sustainable and vibrant communities
- Supporting employment and business

The Contact Officer for this report is Becky Evans (719346).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date
1	Assistant Director (Leisure and Community Development)	Report to Community and Environment Board (Financial Assistance)	March 2017
2	Assistant Director (Leisure and Community Development)	Report to Community and Environment Board (Health Improvement Update)	March 2017
3	Assistant Director (Leisure and Community Development)	Report to Community and Environment Board (Green Space Strategy Progress Report)	March 2017

**Terms of Reference
Warwickshire Third and Public Sector Partnership Group**

Purpose

Warwickshire's Third and Public Sector Partnership Group (TPSPG) exists to:

1. Build better relationships between the Public and Third sectors across the County for the benefit of the people of Warwickshire
2. Create a voice and greater influence for the Third sector and the communities of interest they support
3. Ensure the Public and Third sectors work in partnership in the strategic development of services that address the changing needs of the community
4. Maximise opportunities to strengthen/build community capacity and resilience and effectively manage demand for services within constrained resources across all sectors

Role

The role of Warwickshire's Third and Public Sector Partnership Group (TPSPG) is to:

1. Work in partnership to identify needs and engage the Third sector in the early development of strategic planning at a Countywide and District/Borough level
2. Facilitate a constructive working relationship and dialogue between the Third sector and commissioners/providers of public, health and social care services.
3. Work towards a consistent approach when developing the role and capacity of the Third sector in the delivery of public, health and social care services.
4. Enable the Public sector to develop its approach to commissioning services by capitalising on the expertise and 'on the ground' knowledge of the Third sector
5. Identify and help develop "new ways of working" between the Public and Third sector
6. Develop a constructive working relationship with strategic partnerships across Warwickshire to influence and inform decision making
7. Maximise opportunities for bringing additional resources and added value into the County, including identifying opportunities to avoid duplication
8. Commit to and champion the Warwickshire Compact principles.
9. Comment on strategic policy and provide guidance and advice that helps to communicate a clear and timely picture of the challenges and opportunities ahead.

Membership

Membership should be equal in number between Public and Third sector representatives.

Members of the Partnership will commit to:

1. Attending all scheduled Partnership meetings. Third sector representatives will serve an initial term of 3 years from the date of their appointment
2. Championing the Partnership within and outside work areas
3. Sharing all information between all partners
4. Making timely decisions and take relevant action efficiently
5. Providing complete and accurate information in a timely manner
6. Notifying members of the partnership as soon as is practical of any matters which arise that may affect the partnership
7. Ensuring that if they are unable to attend a Partnership meeting, they nominate a representative
8. Communicating openly and honestly, non-judgementally and without prejudice
9. Supporting an annual conference to showcase TAPSPG's work and seek wider views on actions for the future

Third sector representatives will need to commit enough time to come to a small number of meetings, but also to feed back to and from the sector. They will be supported in their role by the Countywide Third Sector Infrastructure Provider

Any Public sector partner who fails to send a representative to more than two meetings in a year will be asked to consider how their organisation can be more effectively represented in future. Any Third sector representative who fails to attend more than two meetings in a year, or to nominate a substitute will be asked to consider how their thematic area can be more effectively represented in future.

12 thematic areas have been identified to represent the breadth of the Third sector across Warwickshire as follows, and all representatives will bear in mind the needs of carers:

Older People
 Physical Health
 Mental Health
 Children and Young People
 *Employment and Economy
 Equalities: Disability
 Equalities: Inclusion
 Rural
 Community Safety
 Advice Services/Advocacy
 Social Housing
 Infrastructure Service

Public sector organisations across Warwickshire will be represented as follows:

Community Services, WCC
 Public Health, WCC
 Strategic Commissioning, WCC
 Warwick District Council
 Stratford District Council

Nuneaton and Bedworth Borough Council
Rugby Borough Council
North Warwickshire Borough Council
Warwickshire Police and Crime Commissioner's Office
Coventry and Rugby Clinical Commissioning Group
North Warwickshire Clinical Commissioning Group
South Warwickshire Clinical Commissioning Group
Warwickshire Association of Local Councils

A current list of Members of the TAPSPG (as at September 2016) is attached as Appendix 1

Meetings

1. The TAPSPG will meet at least 4 times per year, and will focus on bringing about stronger working relationships and maximising opportunities for joint working across the sectors.
2. The Chair and Vice Chair of the Group will be elected at the first meeting after the Annual Conference, one role from the Public Sector, the other from the Third Sector
3. No decisions will be made by the TAPSPG unless the meeting is quorate, ie an equal number of Public and Third Sector representatives. If necessary, decisions can be made virtually via Group email.
4. Ideally any decisions will be made by consensus. However, if necessary, decisions may be made by majority vote
5. Meetings will be administered and co-ordinated by Warwickshire County Council, including preparation of papers for meetings and producing an action log
6. If required, task and finish groups will be established to tackle or develop particular issues. Such groups will be task focused and time limited, reflecting the principle of equal membership, and provide the opportunity to bring in wider or specific expertise from both sectors.

Conflicts of Interest

All conflicts of interest should be clearly recorded at the beginning of any meeting held.

As TAPSPG is a meeting of key representatives from commissioners and deliverers of contracts it is highly likely that conflicts of interest will arise on a regular basis. It is natural for conflicts of interest to occur and they can rarely be avoided. It is important that all conflicts of interest are recognised, recorded and that members clearly represent the views and opinions of their nominating body rather than any personal agenda.

Definitions

'The third sector' is a term used to describe the range of organisations that are neither public sector nor private sector. It includes voluntary and community organisations (both registered charities and other organisations such as

associations, self-help groups and community groups), social enterprises, mutuals and co-operatives.

‘The public sector’ is a term used to describe the part of the economy concerned with providing various government services. The public sector includes such services as the care of public roads, public education, social care services, police, public transit and health services.

Amendment/Modification/Variation

The Terms of Reference will be reviewed annually and may be amended, varied or modified in writing after consultation and agreement by the Partnership Group members, and presented to the Annual TAPSPG Conference for endorsement.

September 2016

Third and Public Sector Partnership Group Action Plan 2016/17

Draft for Consultation

Priority One	Relationships and Voice			
Measure of Success	<ul style="list-style-type: none"> • Information is accessible and shared in a timely and appropriate manner with relevant people/organisations • Community intelligence is used to inform strategic and local priorities • Partnership working adds value to what we all do 			
We Will:	Action	Who	When	Performance Indicator
1. Ensure that information is accessible and shared in a timely and appropriate manner	Develop and maintain a TAPSPG Website to promote and publicise events/meetings and associated papers/ Drop Box developed	WCC	January 2017	TAPSPG website link available and promoted on all partner websites Summary of each meeting and actions to be circulated within 5 days
2. Promote the opportunity for partners to increase their knowledge and influence	TAPSPG Representatives will actively promote their role via their contacts and networks Third Sector Representatives will be supported to communicate effectively	All TAPSPG reps WCAVA	Ongoing Ongoing	Awareness of the TAPSPG is raised within Warwickshire Third Sector TAPSPG reps feel supported to carry out their role effectively

<p>3. Enable community intelligence/knowledge from Third Sector Networks to inform strategic and local priorities</p>	<p>Develop an influence map of key partnerships/networks/Councillors, and ensure appropriate two way representation/communication</p>	<p>Task and Finish Group</p>	<p>By March 2017</p>	<p>TAPSPG Representatives communicate effectively with their contacts/networks</p> <p>TAPSPG can demonstrate the strategic influence it has within relevant partnerships using case studies</p> <p>Three tiers of Councillors are aware of the TAPSPG and its benefits</p>
<p>4. Support and promote the development and use of a single all inclusive, accessible Warwickshire Directory of Services</p>	<p>Contribute to the development of the Directory by ensuring effective communication</p>	<p>Regular Updates from WCC on Progress</p>	<p>Ongoing</p>	<p>The new Warwickshire Directory of Services will be accessible to all, and include all relevant information</p>

Priority Two	Development of Services			
Measure of Success	<ul style="list-style-type: none"> • Reduction in Duplication of Funding and Service Delivery • Commissioned Services Meet Needs • Service Users have Positive Outcomes • Service Providers can Demonstrate Impact 			
We Will:	Action	When	Who	Performance Indicator
1. Increase the understanding and use of data effectively amongst TAPSPG members so this can be cascaded more widely, and duplication in services and funding is reduced	Organise and deliver training session for TAPSPG members	By June 2017	WCC/WCAVA	Data is used more effectively in order to ensure services meet need, duplication is avoided and gaps are identified and filled
2. Improve partner understanding of relevant commissioning cycles	Organise and deliver information session for TAPSPG members.	By March 2017	Public Sector TAPSPG reps	Partners are able to engage as appropriate in the commissioning process
3. Develop a joint approach to market facilitation and develop a reporting regime common to all commissioners which is appropriate and proportionate to contract value	Set up Task and Finish Group	T and F Group to meet before end June 2017 TAPSPG to consider repot September 2017	TAPSPG to nominate reps	

Priority Three	Build Capacity and Resilience			
Measure of Success	<ul style="list-style-type: none"> • Shared intelligence leads to improved commissioning and delivery of services that meet need • Partnership working between the third and public sectors across Warwickshire is effective and of benefit to residents • Opportunities to strengthen and build community capacity and resilience are maximised • Demand for services is effectively managed within constrained resources across all sectors 			
We Will:	Action	Who	When	Performance Indicator
1. Identify and make effective use of alternative sources of social finance available within and external to Warwickshire	Set up Task and Finish Group	TAPSPG to nominate representatives	By March 2017	A range of social finance opportunities are accessed to enhance service provision within the County
2. Develop/maximise joint training opportunities	Set up Task and Finish Group	TAPSPG to nominate representatives	By June 2017	

Agenda Item No 6

Community and Environment Board

13 September 2017

Report of the Assistant Director (Streetscape)

Road Closure – Sumner Road, Coleshill

1 Summary

- 1.1 This report asks Members to consider a request for the Council to grant a road closure order in relation to Sumner Road, Coleshill to allow a weekly market to take place in that location every Wednesday for the next twelve months.

Recommendations to the Board

- a That Members approve the proposal to close Sumner Road, Coleshill as set out in the report; and**
- b That the impact of the closure on local residents and the surrounding area be kept under review and that a further report be brought back to this Board in the event that any significant associated problems arise in future.**

2 Background

- 2.1 The Borough Council has the power to give consent for road closures using section 21 of the Town and Police Clauses Act 1847. Normally, requests for road closures are considered and granted by the Assistant Director (Streetscape) under the scheme of delegation where requested closures are straightforward and no objections have been received. Eighteen road closure requests have been granted this year for events including Dickens Night, the Ball Game, Summer in the Square and various village carnivals.
- 2.2 At the end of July, the Council received a request for a road closure from an events company acting on behalf of Coleshill Town Council. The company requested the closure of Sumner Road, Coleshill to allow a weekly market to be held every Wednesday for twelve months starting from 6 September, 2017.
- 2.3 Following the request for a road closure, a number of organisations are routinely consulted including the Police, other emergency services, County Highways, local Town and Parish Councils and transport operators. A notice is also placed in the local press allowing local residents and businesses the opportunity to raise objections to the proposed closure. No objections were raised by the statutory consultees.

3 **Objections Raised by Local Residents**

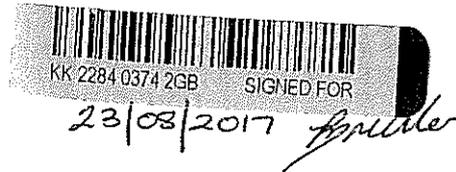
- 3.1 While the Council only determines the road closure application (rather than the suitability of the event itself), there is an expectation that event organisers will consult with local residents and businesses on the impact which the event is likely to cause. The event organisers should ensure that Health and Safety is properly managed, that they have adequate insurance, an appropriate method statement or event plan and suitable levels of marshalling. On each occasion the event and the associated road closure should be advertised in advance and appropriate traffic diversions put in place.
- 3.2 Following consultation with local residents, a number of objections to the market (and by extension the road closure) have been raised. They have been passed on to us by the event organiser and are set out at Appendix A. The event organiser is very experienced in holding events of this nature and organises regular markets and events across the region. They have taken steps to address the concerns which have been raised and those are set out at Appendix B.
- 3.3 Given the level of experience of the event organiser and the actions which they are proposing to address the concerns raised by local residents and businesses, it is proposed that the road closure order be granted but kept under review. Coleshill Town Council is ultimately responsible for the market as they have commissioned it and licensed the event. Should this Board approve the road closure application, Borough Council officers will continue to work closely with the Town Council to ensure that the market and associated road closure causes the least disruption possible to local residents, businesses and road users.

The Contact Officer for this report is Richard Dobbs (719440).

10, Colehaven Cottages,
Sumner Road,
Coleshill,
B46 3BH

Telephone: 01675 464955

email: partielese@yahoo.co.uk



Dear Mr Evans,

Further to our telephone conversation on Friday, please find enclosed, signed letters by the residents of Colehaven, Sumner Road.

I have not asked the two businesses to sign as I think it is their responsibility to contact you. I have given them your name and contact number. Nor have I asked the residents on the High Street. Their difficulty is one of parking, access and noise.

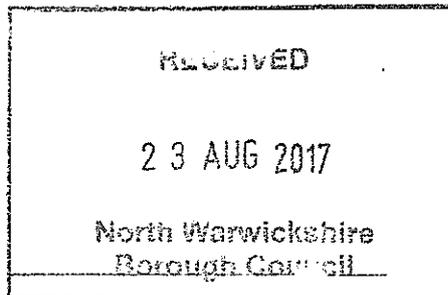
I refer to the letter we received from Mr Walker of CJS Events. The letter states Wednesday as the date of closure and yet the date listed is 7th which is Thursday. I wonder which of these is correct? Also the telephone number given for North Warwickshire Borough Council is an unrecognised number and the number for County Council is the incorrect department. These administrative errors do not, in my opinion, bode well for a professional company!

Apart from myself, three other individual complaints have been made. Mr Shaw at number 11 telephoned Mr Walker, Mrs Knocke's daughter in law wrote and Miss C. Rogers of number 9 wrote a letter of complaint to Mr Farrell. My understanding is that most, if not all of the residents visited the Town Hall to register complaints.

I trust that our feelings will be taken into consideration and commercial enterprise not be given priority.

Yours sincerely,

Philip Cutler



Subject: Fw: Proposal to close Sumner Road
From: Philip Cutler (partielese@yahoo.co.uk)
To: keithevans@northwarks.gov.uk;
Date: Thursday, 17 August 2017, 15:52

----- Forwarded Message -----

From: Philip Cutler <partielese@yahoo.co.uk>
To: "keithevans@northwarks.go.uk" <keithevans@northwarks.go.uk>
Sent: Thursday, 17 August 2017, 12:16
Subject: Proposal to close Sumner Road

10, Colehaven Cottages,
Sumner Road,
Coleshill,
B46 3BH

Telephone: 01675 464955

email: partielese@yahoo.co.uk

Dear Mr Evans,

I am writing to you as a concerned resident of Sumner Road, Coleshill.

It has only very recently been brought to the resident's attention that a market promotions company known as CJEvents proposes to close this residential street for 12 hours every Wednesday from 5am to 5pm for at least 12 months. As this is proposed to start on 6th September, I am also concerned by the fact that an application for this street market may have been submitted via the 'back door' ie without any prior discussion with the residents or two businesses of Sumner Road.

I sent an email to Mr Walker of CJEvents on 4th of August, but have not received a response to my concerns. Cllr Adam Farrell held a very quickly arranged meeting on Monday 14th August after residents had visited the Town Hall to register concerns. One of the points he mentioned was that he had been informed that a police presence would be evident at the market. In a town which has little to no visible police presence, this seems a terrible waste of resources paid for by our council taxes. He also stated that the Town Hall toilets could be used. This being the case, I assume the caretakers would receive adequate recompense for this additional work.

The guidelines for applications for street closure state that the holder "shall not trade in such a way that is likely to cause damage to any property in the street". Enough damage is caused in the street without market traders!

They also state that the holder "shall not trade in such a way as is likely to cause a nuisance or annoyance to people using the street (it is used by vehicles accessing the High Street and off road parking) or to occupiers of premises in the vicinity." The road is occupied by residents who are aged between 70 to 90 years. Does Mr Walker believe that a street market will not have this effect on residents?

If I refer to the Objectives of the Policy, it states that the key objectives are "to prevent public nuisance from obstruction, noise, refuse, vermin, fumes and smells" I would suggest that the majority of those would occur.

The policy also states that "the following factors will be considered: Public Safety, "...the proposed activity.... could present a risk to the public from the point of view of obstruction, fire hazard or unhygienic conditions"

The Avoidance of Public Nuisance: ...the proposed activity ...could present a risk of nuisance to the public from noise or misbehaviour, particularly in residential areas. Four of the properties occupied by the elderly face directly onto the road. They provide easy access to the public and present the opportunity for prospective criminals to 'case' the area and realise that this offers an easy target as the residents are elderly. One of the residents was recently attacked in her home and one of her handbags taken. She was obviously shaken and distressed by this invasion of her home.

Mr Walker has also told those residents with vehicles that these will have to be removed. Even if those residents could find somewhere in Coleshill to park a vehicle this would mean parking it on Tuesday evening and retrieving it the following day. Is this considered to be acceptable, especially in wet conditions or in the dark and cold winter evenings.

At this point, I am going to conclude my objections to the closure of Sumner Road. I am fairly certain that these views would be held by the majority of residents, but most do not have the facility of a computer. If I can find my email to Mr Walker, I will forward it to you. I have also sent my objections to the closure to our MP Mr Craig Tracey.

Yours sincerely,

Philip Cutler

Barry Rogers NO 9
 Millicent Noek. No. 12 } the two properties
 very near the curbside

Margaret Stibgoe. NO. 2.

Jane Hewitt. No 6.

Phil Shaw. NO 11.

Kathleen Grayson No. 5

B. Brook No 4

Philip S Cutler No 10

J. A. Walker No 8

No 3 resident visiting relatives

No 7 currently unoccupied.

Subject: Proposed closure of Summer Road, Coleshill
From: Philip Cutler (partielese@yahoo.co.uk)
To: jamie@cjseventswarwickshire.co.uk;
Cc: adamfarrell@coleshilltowncouncil.gov.uk;
Date: Friday, 4 August 2017, 12:56

10, Colehaven Cottages,
Sumner Road,
Coleshill,
B46 3BH.

Friday 4th August 2017,

Dear Mr Walker,

As a resident of Sumner Road, I am writing to express my concern regarding the permanent closure of Sumner Road for 12 hours every Wednesday for an initial period of 12 months.

I understand that this proposal came from Mr Farrell, who seems to have little regard for the elderly residents of Coleshill.

Sumner Road is predominantly a residential street where the properties are occupied by people between the ages of 70 and 90 years. The noise, chaos and disruption to people of that age would be bad enough, but there are several issues which I would like to raise.

1. You mention that we would need to remove vehicles. Perhaps you might have some suggestion as to where we might put vehicles? Parking is already at a premium in Coleshill. Another resident has mentioned that during a discussion with yourself, you stated that it would 'probably' not be necessary for residents to remove any vehicles. This would be fine if you would guarantee that no damage would occur whilst vehicles are parked on the road during the operation of the market.
2. Another concern is the possibility of suspicious, criminal or anti-social behaviour. A resident was recently attacked in her home. Although nothing was taken, this was a violation of her privacy and left her shaken for a long time. The properties in Sumner Road are private, but open to encroachment by anyone. Are you prepared to provide security officers to guard against this or do you expect the police to provide this? I am in no way suggesting that all attendees at the market would come here with criminal intent. However, there is still the possibility that this would occur. It would also provide an opportunity for prospective criminals to 'case' the area and realise that this is somewhere occupied by the elderly and as such is a prime target for burglary, physical attack or theft.
3. I presume that litter left behind would be cleared away afterwards so that there would be no evidence of the market having been here? This would include litter thrown onto the gardens or poked into the hedges.
4. If the road is closed for 12 hours, does this mean we are not allowed to receive any parcels from companies such as Amazon, Hermes or Parcel Force? Of course there are other delivery companies, but those three are probably the most regular.
5. Wednesday is the day on which our gardener works. Would you expect him to park his vehicle somewhere else and carry his equipment to the site? It is not possible for him to alter his working day here as he has other commitments.
6. Some of those residents who do not have vehicles are reliant upon other people to collect them and take them shopping. What are they to do, inform the people who assist them that they can do so on any day other than Wednesday?
7. You state that access would be maintained for emergency vehicles. Sumner Road is fairly narrow and with stalls situated along the street and people littered everywhere, how do you suggest that fire engines, for example, would be able to navigate this?
8. As I have already stated, parking is already at a premium in Coleshill. There is always the possibility that people might arrive here from local towns, residential estates or villages. There are several areas in close proximity to Coleshill: Water Orton, Castle Bromwich, the Whitacres, Shustoke, Chelmsley Wood, Kingshurst and Shard End. Bus services to and from these areas to Coleshill are either non-existent or at best fairly infrequent. Where would you suggest that these vehicles are parked? Coleshill

is already a very busy town with delivery vans, buses tractors and private vehicles travelling along the High Street.

- 9. All types of vehicles use Sumner Road to access and depart from the High Street. This would mean that those would be diverted along Parkfield Road causing addition congestion during peak times, especially when parents are driving their children to and from school along Parkfield Road. Again, this would cause additional congestion to the High Street. *However, this would mean any*
- 10. I also have a concern about toilet facilities. It is not uncommon to see people using areas of the gardens as toilets. Are you providing port-a-loos? Of course, there are toilets in the Town Hall and I'm sure councillors would have no objection to them being used.
- 11. If there is parking space available, it is not unusual for people to park in Sumner Road, invariably the disabled slots, and quickly visit the post office, bank or shops. They will no longer be able to do this on Wednesday, if Sumner Road is closed and they are unable to park on the High Street.

In conclusion, I am sure there are some objections which I have missed, but perhaps these are sufficient for you to consider at this moment in time?

Might I also suggest that if Councillor Farrell is so keen on a Coleshill street market, he could always accommodate one outside his own house, or perhaps he is too much of a NIMBY for this?

Yours sincerely,

Philip Cutler (Mr)

** additional payment to the caretaker for unlocking the Town Hall and cleaning toilets*

*Barclay Rogers NO. 9
Millicent Nock. NO. 12] two properties nearest the curb.*

Margaret Stedje. NO. 2.

Jane Hewitt NO 6.

Phil Shaw no 11.

Kathleen Groatye No. 5

Y. S. No 4

Philip B Cutler No. 10.

J & Wadder No 8

No 3. resident visiting relatives

No 7 currently unoccupied.

Coleshill Weekly Market – issues to address

<u>Issue Raised</u>	<u>Comments /Resolution</u>
Clarity on day of the week.	The markets are to be held on Wednesday, commencing 6 September.
Clarity on telephone numbers.	North Warwickshire Borough Council is: 01827 715341 Warwickshire County Council is: 01926 410410. CJ's Events Warwickshire: 01926 800750
12 hours of disruption.	The market will only actually trade from 9am to 3:30pm.
Parking for residents.	There are 4 residents of the 12 residential properties who have cars. There are 8 regular plus 1 disabled parking spaces on the Town Hall car park at the very end of Sumner Road. The Town Council is prepared to issue car park passes free of charge to the 4 residents. There is free to use parking on the adjoining Parkfield road for other users.
Access for home helpers and carers.	There is parking possible on Parkfield Road and the Memorial Park that only require a short walk.
Noise disturbance, nuisance and annoyance.	All of our markets are within Town Centre locations and have never received a complaint regarding noise levels. Most of the assembly and disassembly of stalls is frequently done by CJ Events so that it can involve minimal noise. As regards nuisance and annoyance, the provision of a regular market is of significant benefit to those who have limited mobility in that there will be the opportunity to buy items not available without transport to a further location.
Lack of consultation.	Three of the Town Councillors held a Sumner Road residents' meeting on 11 August and there was a 14 attendance. These issues were all discussed. Cllr. Adam Farrell has also met the owner of Perfect Harmony, a business at the top of Sumner Road which has clients, some of whom have cars. The same resolutions to the issues have been offered to that business. CJ's Events Warwickshire Limited sent letters to those who live on Sumner Road.
Toilet provision and additional costs.	The Town Hall toilets are open on a Wednesday from 9am - 1 pm regularly. The availability can be extended to 8am - 5 pm. This is for minimal additional cost as the caretaker lives next door to the Town Hall and checks /cleans the toilets daily rather than being in attendance all the time at taxpayers cost.
Police presence and additional costs.	The police have offered to park the mobile van nearby as a 'presence', if no other pressing duties. It is not a waste of taxpayers' money as this will only be a van and/or officer, as other commitments allow.

Damage to property	CJ Events conduct many markets in the Midlands without property getting damaged. The company also has full public liability insurance cover.
Vermin, fumes and smells.	CJ Events will be responsible for ensuring all stallholder rubbish is cleared on the day. The Borough Council Streetscape team will visit at the same frequency as now and pick up anything left (in the rare event this might happen). There will be less fumes and smells in Sumner Road, given the normal vehicular traffic that will be routed elsewhere.
Litter in hedges and gardens.	CJ Events will be responsible for ensuring all stallholder rubbish is cleared on the day. This is unlikely to reach the hedges and gardens but would, in such cases, be done as well.
Obstruction, fire hazard or unhygienic conditions.	CJ Events conduct many markets in the Midlands without any of these issues.
Misbehaviour, crime or anti-social behaviour.	Across all of our markets there has never been an increase in this. A market manager is present at all times. In fact, the presence of more people in the street in daylight hours will probably increase rather than decrease the feeling of safety.
Parcel and other deliveries.	The pedestrian footpaths will not be affected. Drivers for parcel companies will park in High Street or Parkfield Road and walk, as they would for any other properties without car parking in front of the property.
Gardener works Wednesdays.	If he is not able to work on another day, he would also be able to have a parking permit to park at the Town Hall, at the top of Sumner Road.
Visitors collecting residents for shopping trips.	It is ironic that the market is actually bringing the shopping nearer to the residents on Wednesdays. If visitors have to collect residents on this day to take them shopping, the parking at Parkfield Road and High Street is at the junction of Sumner Road.
Emergency vehicle access.	Emergency access would be maintained and would be permitted to enter though the road closures. Ambulance staff carry trolleys on board and fire engines have hoses long enough to reach any fire from either end of Sumner Road.
Additional congestion to the High Street.	Parking on and off road in Parkfield Road should not put pressure on the High Street.
Disabled parking spaces are very convenient for quick visits to shops	CJ Events will plan to fill stalls from the lower end of Sumner Road first. The two disabled parking spaces can then be left available. This would have the benefit of keeping noise and disturbance (what little there would be) away from Perfect Harmony.

Agenda Item No 7

Community and Environment Board

13 September 2017

Report of the Assistant Director (Streetscape)

Refuse and Recycling Service – Round Capacity

1 Summary

- 1.1 This report highlights the capacity issues facing the refuse and recycling collection services. The recent and future housing growth within the Borough is likely to require additional resources within the next twelve months unless current collection arrangements are modified. The report proposes a move to zonal working which is estimated to allow the service to continue to operate within its existing resource constraints until 2020/21.

Recommendations to the Board

- a That Members approve the implementation of zonal working for residual waste and dry recycling collections;**
- b That a further report be brought back to a future meeting of the Board setting out a timetable for the introduction of the necessary changes and the impact on residents; and**
- c That the Task and Finish Group considers the available options for reducing the resource pressures on the green waste collection service and reports back to this Board with a recommended course of action.**

2 Background

- 2.1 The Council's domestic refuse and recycling collection service has essentially operated unchanged since the new system was introduced in October 2013. The rounds were originally devised using route optimisation software which calculated individual round sizes based on a number of factors (collection type, household numbers, housing density, distance to tip etc.) with local refinements based on knowledge and experience. Since that time, the number of households within the Borough has grown significantly. That growth has not been uniform and has unbalanced the various collection rounds. As the number of households across all parts of the Borough continues to grow, the risk of individual rounds becoming overstretched increases to the point where service failures are inevitable. This leads to a

poorer service for residents and higher costs to the Council. Eventually, continuing to operate the service in its current form will be unsustainable.

3 Zonal Working

- 3.1 At present, the alternate weekly collection service operates with three crews collecting dry recyclables and three crews emptying residual refuse bins. In the summer months, a further three crews collect green waste (this is reduced to two over the winter period). The crews are split across the Borough and operate on an alternate weekly basis. On one week half of the area receives green waste and recycling collections while the other half has their domestic waste collected. The following week the service swaps over.
- 3.2 A move to zonal working would focus on two out of the three collection services. While green waste would continue much as it does at the moment, the refuse and recycling services would be altered so that the whole Borough would have its recycling material collected one week and refuse collected the next. This approach would increase overall capacity in a number of ways:
- Economy of scale advantages
 - Quicker turnaround times
 - Crews working more closely together
 - Breakdowns and trips to tip would be less disruptive
 - 'Group task and finish' in place of the current round based approach would ensure that all crews work together until the day's work is completed
- 3.3 The service operates a fleet of nine split-bodied vehicles to give maximum flexibility. This means that altering the way the collection service operates would not require any alterations to vehicles, staff or equipment but could be achieved through a relatively straightforward change of collection rounds. The green waste service and the rural and isolated services would largely continue to operate as at present, but the overarching aim would be to harmonise collections wherever practicable.
- 3.4 If zonal working is introduced, most residents will see a change to their collections. Some residents (mostly in rural areas) may see little or no change. The vast majority of residents will keep the same collection day, but for many residents, the week on which their waste is collected is likely to change. Many residents will no longer have their green waste and recycling collected on the same day.
- 3.5 In order to ensure that residents were fully aware of the changes and their subsequent impact on refuse collection dates, it is proposed that there would be a targeted publicity campaign accompanying the changes with leaflets/bin tags sent to every affected household informing them of the reasons behind the move and how each individual household would be affected. This would be accompanied by information on the Council's website and through social media. Parish and Town Councils would also be kept informed.

- 3.6 The amount of disruption will be kept to a minimum. If Members support the principle of a move to zonal working, a further report will be brought back to the Board setting out the proposed changes in more detail and how residents will be affected by the new collection schedules. The Refuse and Recycling Task and Finish Group will also have the opportunity to keep the process under review.

4 Green Waste

- 4.1 While the changes set out in this report would address the increasing capacity issues in the majority of the refuse and recycling collection services, green waste collections would be largely unaffected by the changes. The move to zonal working and the split-bodied design of the collection vehicles may allow some support of green waste collection at certain times, but at others the green waste service is likely to continue to struggle as household numbers rise.
- 4.2 It is proposed that the Task and Finish Group looks at options for tackling the problem of increasing pressure on the green waste collection service, including ways to address the issue of additional green bins (i.e. where households have more than one green bin at their property). It is estimated that as many as 1,000 additional green bins are put out for collection on a regular basis which understandably has an impact on the green waste collections service, especially during the growing season (which can stretch from early March until late October and beyond).

5 Report Implications

5.1 Finance and Value for Money Implications

- 5.1.1 In the short term a move to zonal working will reduce staffing and vehicle costs. In the medium term, the requirement to bring in additional crews and rounds to meet the demands of housing growth will be pushed back. However, given the unprecedented rate of residential housing development planned within North Warwickshire, it is still likely that additional resources will be required by 2020/21 at the latest.

5.2 Environment and Sustainability Implications

- 5.2.1 An efficient, adaptable and cost-effective refuse and recycling service is essential to meeting the Council's wider commitments to environmental sustainability.

5.3 Risk Management Implications

- 5.3.1 The increasing costs of collecting domestic refuse, recycling and green waste as the number of households within the Borough continues to grow is placing additional budgetary and resource pressures on the Council's refuse and recycling services. These pressures pose a significant risk in terms of long-term sustainability and cost effectiveness of the service.

5.4 **Links to Council's Priorities**

- 5.4.1 This links directly to the Council's priorities of responsible financial and resources management as well as contributing to the aim of protecting our countryside.

The Contact Officer for this report is Richard Dobbs (719440).

Agenda Item No 8

**Community and Environment
Board**

13 September 2017

**Report of the Assistant Director
(Streetscape)**

**Refuse and Recycling Service –
Christmas Working Arrangements**

1 Summary

- 1.1 This report asks Members to consider a proposal to suspend, on a permanent basis, all domestic refuse and recycling collections over the week of Christmas. The report also asks Members to suspend the green waste service for four weeks during December/January.

Recommendations to the Board

- a That Members note the contents of this report;**
- b That all domestic refuse and recycling collections be suspended on a permanent basis over the Christmas week;**
- c That staff contracts are amended to reflect the new working arrangements;**
- d That the green waste service is suspended for four weeks in December/January; and**
- e That the new arrangements are widely advertised and information setting out the effects of the changes is sent to every household in the Borough.**

2 Background

- 2.1 For many years, the Council's refuse and recycling collection crews have worked all bank holidays and the whole of Christmas week, with the exception of Christmas Day, Boxing Day and New Year's Day. With the exception of one or two critical services, the Council suspends its operations in most other areas of business over the Christmas week. Earlier this year staff representatives from the waste collection teams requested that the Council consider bringing refuse and recycling services in line with the rest of the Council by suspending collections over the Christmas week. Clearly this has implications for residents.
- 2.2 In addition to the proposed suspension of the domestic refuse and recycling service, it is further proposed that the Council repeats last year's successful month long suspension of green waste collections during December and

January. The potential impact of each of these suspensions is explored in more detail in the main body of the report, as is the combined impact and the measures which can be taken to minimise the disruption to residents.

3 Christmas Week

- 3.1 Earlier in the year, collection staff voted overwhelmingly (more than 90%) in favour of a move away from the current Christmas working arrangements. The main reasons cited were to bring the service in line with the rest of the Council and to allow staff to spend more time with their families over the holiday period. It was acknowledged by the staff that the proposed changes would lead to a reduction in pay and time off in lieu, but it was felt that the benefits in terms of morale and work life balance would more than offset those losses. There has been informal consultation with the unions on these proposals.
- 3.2 There are benefits to the organisation as well as to the staff arising from a suspension of collections over the Christmas week as there are expected to be significant potential revenue savings in fuel and staff costs. It is anticipated that the time off will improve staff morale and lead to a subsequent improvement in sickness levels. The need to work Saturdays around Christmas and New Year would be reduced from three occasions to one (with a commensurate saving on overtime) and there would be a reduction in the number of extra statutory days which the service would have to cover with agency staff.
- 3.3 It is estimated that the total revenue saving from suspending domestic waste collections over the Christmas week could be as high as £30,000.
- 3.4 It is proposed that the workshop would also be closed over the same period as the requirement to deal with breakdowns etc. would be removed. The Council would continue to provide a trade waste collection service over the period. Staff would work on a rota basis and there are more than sufficient staff available to ensure that the service would not be disrupted.

4 Green Waste

- 4.1 Following the decision taken by the Community and Environment Board on 17 October last year, the green waste service was suspended from 23 December 2016 until 22 January 2017. Evaluation undertaken following that trial found the following:
- Over the 4 week suspension it was calculated that approximately 4,725 fewer miles were driven
 - This equated to a reduction in fuel usage of more than 3,600 litres
 - The value of the fuel saved alone is around £3,500
 - Further savings in reduced wear and tear, repairs, staffing, vehicle maintenance time, disposal, etc. were also significant

- It is estimated that total savings for the suspension could be as high as £20,000

4.2 In advance of the suspension, there were concerns that the reduction in service might lead to collections problems for the Borough Council and also in disposal issues for the County Council should large amounts of green waste be placed in the black bin or should domestic waste be taken directly to the County Council's Household Waste Recycling Centre (HWRC) at Lower House Farm. Waste collection and disposal tonnages were analysed over the suspension period and the weeks which followed and the initial concerns proved unfounded.

4.3 The amount of green waste and residual waste both fell over the suspension period (compared to the previous year) and although there was a slight rise in the amount of domestic and garden waste deposited at the HWRC, in total it amounted to less than 24 tonnes (compared to the reduction in the amount collected which was over 220 tonnes). It seems likely that householders followed the advice given to utilise the spare capacity in their green bins and present their waste at the end of the suspension period. Over the same period, the amount of waste collected for recycling also increased.

5 Minimising Disruption

5.1 Clearly, suspending green waste collections for a month and all refuse and recycling services for a week over Christmas will lead to a degree of disruption for residents. In order to minimise that disruption, officers have been looking at the timing of the green waste suspension and the resumption of services after the Christmas break to assess the best possible collection schedule for residents.

5.2 It is proposed that the green waste service be suspended w/c Monday 11 December until w/c Monday 29 January 2018. However, in order to ensure that householders can dispose of food waste over the Christmas period, green waste collections will take place the week before and the week after the Christmas week. New Year's Day's collection of residual, recycling and green waste will take place the Saturday before.

5.3 Implementing these changes will ensure that the savings arising from the Christmas break and the green waste suspension during December and January are achieved, but collections will be frequent enough to allow residents to dispose of their waste without too long between emptyings. A collection schedule is attached at Appendix A which gives an example of how the collections might be arranged over the period and the impact which it would have on households.

5.4 Another essential element to minimising disruption will be to ensure that residents are aware of the changes in general and alterations to their specific collection dates in particular. As well as publicity through the website and social media, the amended collection arrangements will be highlighted in North Talk. It is also proposed that a bin tag or leaflet is sent to every household in advance of any changes setting out how each resident will be affected.

6 Report Implications

6.1 Finance and Value for Money Implications

6.1.1 Suspending the green waste collection service and stopping all collections over the Christmas period will potentially save the Council up to £50,000.

6.2 Environment and Sustainability Implications

6.2.1 An efficient and cost-effective refuse and recycling service is essential to meeting the Council's wider commitments to environmental sustainability. The suspension of green waste collections last year coincided with a reduction in residual waste arising and increased recycling.

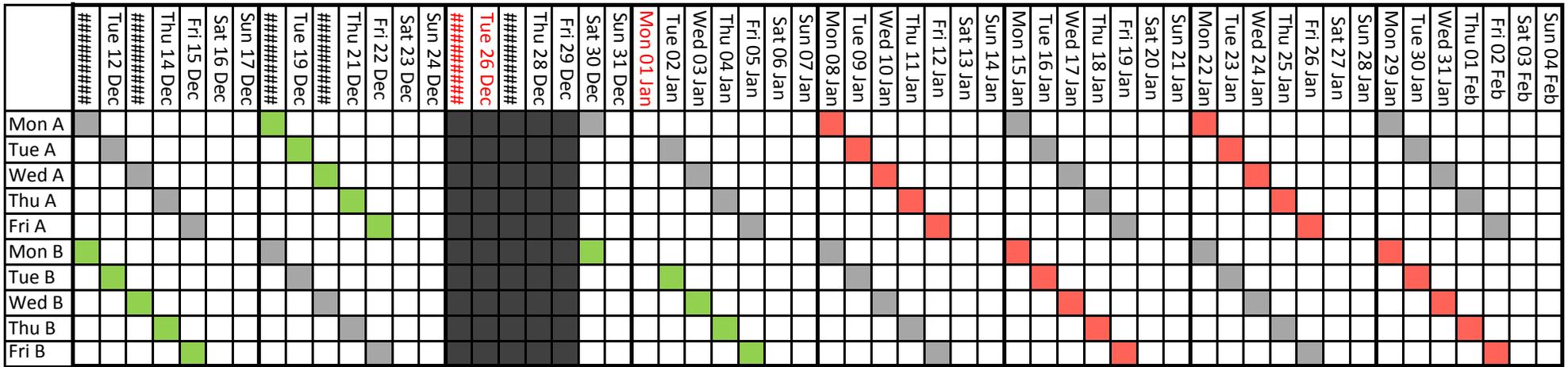
6.3 Risk Management Implications

6.3.1 The increasing costs of recycling and the additional pressures on the Council's refuse and recycling services pose a significant risk in terms of long-term sustainability and cost effectiveness of the service. These changes, if implemented, will reduce cost pressures and lower the Council's reliance on agency staff to cover absences.

6.4 Links to Council's Priorities

6.4.1 This links directly to the Council's priorities of responsible financial and resources management as well as contributing to the aim of protecting our countryside.

The Contact Officer for this report is Richard Dobbs (719440).



-  Black
-  Red & Green
-  Red only
-  Christmas suspension

Suspend green bin collections for four weeks from 8th January.

Mon A	16	19	21
Tue A	14	21	21
Wed A	14	21	21
Thu A	14	21	21
Fri A	14	21	21
Mon B	14	21	19
Tue B	14	21	21
Wed B	14	21	21
Thu B	14	21	21
Fri B	14	21	21

-  Max time between food waste collection
-  Max time between black bin collection
-  Max time between red bin collection